



CRCNA XL September 12, 2026 Minutes

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8566 W 86th Circle, Arvada, CO 80005

CRCNA XL — September Meeting Minutes

Date: September 12, 2026

Called to Order by: Tiffany S. @ PM

12 Concepts Read by:

12 Traditions read by:

Service Prayer read by:

Celebrations

Terri C. celebrated 23 years

Kathrine C. celebrated 3 years

Kathleen L. celebrated 39 years

1. Call to Order & Attendance

- **Time Called to Order:** 12:40 PM by Tiffany S. (Chairperson)
- **Administrative Positions Attendance:**
 - Chairperson: Tiffany S. - **Present**
 - Vice Chair: Jen S. - **Present**
 - Treasurer: JR G. - **Present**
 - Assist. Treasurer: - **Open**
 - Secretary: Kathrine C. - **Present**
- **Subcommittee Chairs & Liaisons Attendance:**
 - Hospitals & Institutions: Terry C. - **Present**
 - Program: Dave R. - **Present**
 - Merchandise: Dennis C. - **Present**
 - Registration: Kath L. - **Present**
 - Web & Convention: Dan B. - **Present**
 - Printing & Display: Sage B. - **Present**
 - Entertainment: Christie M. - **Present**
 - Hotel & Hospitality: Jen S. (acting) - **Present**
 - Boulder Liaison: Eric C. - **awn**
 - Pikes Peak Liaison: Banks C. - **Present**
 - Mile High Liaison: Mel S. - **p**
 - Off The Wall Liaison: Levi W. - **p**
 - Archives: Alan F - **np - theresa in place**
 - Serenity Unlimited: **Open**

2. Administrative Officer Reports

Chairperson Report (Tiffany S.):

- Thank everyone for coming

Vice Chair Report (Jen S.):

- Nothing to repost

Secretary Report (Kathrine C.):

- *Motion to approve August Minutes*
 - *First Tiff*

- *Seconded Elliot*

Treasurer / Assistant Treasurer Financial Report (JR G.):

 **CRCNA XL Treasurer's Report Sept 2026.pdf**

Financial Overview (As of September 14, 2026)

- **Beginning Balance (Sept 1): \$14,731.86**
- **Posted Income: +\$3,794.38**
- **Posted Expenses: -\$1,050.20**
- **Current Bank Balance: \$17,476.04**
- **Projected Balance (After Pending): \$17,341.98**

September Income Breakdown

- **Square Deposits: \$2,241.23**
- **PayPal Deposits: \$1,553.15**
- **Total Posted Income: \$3,794.38** (*Driven by ongoing convention registrations*)

September Expense Activity

- **Check #1093: \$1,050.20** (*Cleared/Posted to bank history*)
- **Check #1091 (CRCNA Quilt): \$200.00** (*Cleared per Treasurer records; tracked separately to prevent bank reconciliation discrepancies*)
- **Total Identified Expenses: \$1,250.20**

Pending Transactions

- **Chaos Ink (Card 3513): -\$177.00**
- **PayPal ACH Deposit: +\$42.94**
- **Net Pending Impact: -\$134.06**

Key Operational Updates

- **Debit Card Status:** The Treasurer is actively working with Jay M. (CNAC Controller) to receive a functioning PNC Bank debit card. Tiffany S. (Chair) and Jen S. (Vice Chair) currently possess active debit cards for the account.
- **August Context:** Ended with \$14,731.86. Major August outflows included Check #1090 (\$5,753.32), NAWSUS (\$857.40), and Amazon orders (\$145.05 and \$142.48).

- **17833.18 - current**
- **Still having debit card issues**

Financial & Purchasing Updates

- Tiff purchased airline tickets with her own card because the airline would not allow her to use a PO box for the address. She will need to be reimbursed.

3. Subcommittee Reports

Program Report (Dave R.):

 **CRCNA XL Workshop Speakers as of 9_12_2026.pdf**

 **Program Committee Report 2026-09-12.pdf**

- **Date & Time:** Tuesday, September 8, at 7:00 p.m. (Held online)
- **Attendance:** 9 members, plus Sage B. (CRCNA XL Print & Display Subcommittee Chair)
 - Boulder Area: 1
 - Mile High Area (MHA): 2
 - Off The Wall (OTW): 2
 - Pikes Peak Area (PPA): 2
 - Serenity Unlimited (SUANA): 1

Workshop & Speaker Details

- **Slots Filled:** All 29 workshops are filled with 2 speakers each (58 total speakers).
- **Speaker Distribution by Area:**
 - **Mile High (MHA):** 13
 - **Off The Wall (OTW):** 11
 - **Out of State:** 11
 - **Boulder Area:** 8
 - **Pikes Peak (PPA):** 8
 - **Serenity Unlimited (SUANA):** 7
 - **Total:** 58

Guideline Questions & Verification

- **Subcommittee Guideline Policy:** Per CRCNA Guidelines, members of convention subcommittees cannot speak at CRCNA meetings. Subcommittee chairs are asked to cross-check the speaker list for any conflicts.
- **Clarifications Requested:**
 1. *Volunteers vs. Subcommittee Members:* Does serving as a basic volunteer (e.g., registration, merch table, chairing marathon meetings, event setup) disqualify someone from speaking if they haven't attended subcommittee meetings?
 2. *Workshop Chairs:* The guideline specifically restricts *speaking*. Can a CRCNA subcommittee member act as a workshop *chair*?

Operations & Logistics Decisions

- **Backup Speakers & Chairs:** Building a list of backup speakers to cover cancellations. Workshop chairs will not be printed on the program to save space and keep scheduling flexible; where possible, chairs will be chosen based on their ability to step in as backup speakers.
- **Print & Display Coordination:** Sage B. aligned with Program on timelines and updates to ensure deadlines are met without disruption.
- **Audio Recording Contract:** Contract signed with Tape 2 Tape to record speakers at CRCNA XL, reviewed alongside Kathleen L. and CNAC Chair Steve K.
- **Main Speakers:** Flight tickets are purchased for main speakers Derayne J. and Irene G., both arriving Thursday.

- **Speaker Check-In Table:** Organized by Program Vice Chair Helen F., staffed by Program Committee members and volunteers.
- **Financial:** Payment completed to Merchandise for nine pre-convention t-shirts.

F&E Report (Elliot R.):

F & E Report.9.26

- Large discussion regarding the Game room and the dancing/music room being in the same room.
- Solution suggested that we move the video games into Aspen Room
- Issue: If we split up rooms Element will need more employees which will cost more money.

Meeting Details & Entertainment Program

- **Meeting Info:** F&E met on August 26 at 12:00 PM (4 attendees).
- **Convention Entertainment:** The convention entertainment lineup is finalized and approved.
- **Soleil Contract Update:** Presenting a revised contract for performer Soleil (expanding to a 3-hour performance instead of 1 hour) for a committee vote before submitting to CNAC.

Pre-Convention Speaker Jam (October 24)

- **Event Details:**
 - **Date & Time:** October 24, 3:00 PM – 7:30 PM
 - **Location:** 6750 Carr St, Arvada, CO
 - **Venue Cost:** \$500 rental fee + \$200 refundable deposit (includes setup/cleanup access before and after).
 - **Admission:** \$15 suggested donation.
- **Speaker Selection:** Area liaisons have a 2-week deadline to submit speaker recommendations; after this deadline, the committee will select local speakers from an established backup list.
- **Activities & Refreshments:**
 - Two "Chance to Win" prize drawings will feature items donated by Registration and Merchandise.
 - Flyer and ticket pricing for non-perishables will be submitted for approval next week (estimated cost: \$50).
 - Collecting a sign-up list today for committee members bringing food to determine remaining catering needs.

Silent Auction & Bingo Prizes

- **Silent Auction Outreach:** Flyers were emailed to all Area Liaisons prior to September and are currently circulating at Mile High Area meetings.
 - **Call for Donations:** Seeking donations of silent auction items. Members can reach out via email or directly to F&E Chair at 303-324-1000.
- **Bingo & Item Donations:** Merchandise and Registration have agreed to provide prizes for convention Bingo (details being finalized today). Anyone interested in donating NA memorabilia or items is encouraged to get in touch.

Hospitals & Institutions Report (Terry C.):

CRCNA XL 9-12-26 H&I Report.docx

Meeting & Program Planning

- **Joint Planning Session:** The H&I Subcommittee met on September 7 with the Regional PR subcommittee to outline the H&I program for CRCNA XL.
- **Speaker Panel (4 Speakers Total):**
 - **1 Virtual (Inmate):** Speaking from behind the walls in Colorado via Zoom.
 - **1 Virtual (Delegate):** Arizona Regional Delegate Ryan, speaking via Zoom.
 - **2 In-Person:** One male and one female speaker, both with past experience behind the walls and getting clean in NA.
- **Hybrid Workshop Format:** The H&I workshop will be streamed via the main Friday/Saturday night speaker Zoom link. The subcommittee is finalizing the format to send to Sage for printing.

Outreach & Facility Coordination

- **New Committee Member:** Welcomed Desiree to the subcommittee, who is using her Excel expertise to assist with facility outreach.
- **Database Updates:** Natalie created the 2026 facility spreadsheet using last year's records, which is being updated alongside a list of CARR-certified (Colorado Association of Recovery Residences) sober living homes.
- **Outreach Progress:** 90% of all identified treatment centers and sober living facilities in Colorado have been contacted and provided with a CRCNA XL flyer.

Technical & Administrative Logistics

- **Sunday Morning DOC Connection:** Coordinating with DOC Coordinator Erin B. to stream Sunday morning readings from incarcerated members.
 - *Tech Requirement:* Requires ongoing coordination with the Marriott IT Department to ensure clear audio quality.
 - *Access Scope:* The Sunday morning Zoom feed will be strictly limited to DOC facilities.
- **Registration Packets:** The subcommittee decided to purchase NA literature instead of coins to include in the convention registration packets.

Web Chair (Dan B):

 **Web ^LLLLL0 Info Report 09-2026.docx**

Web & Info Subcommittee Status

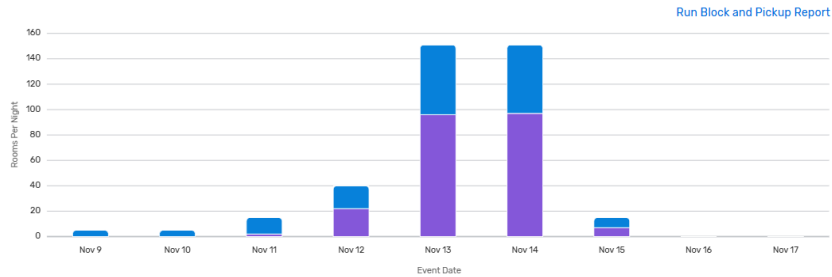
- **Meeting Status:** The subcommittee did not hold a meeting last month; overall workload has been relatively quiet leading up to the convention.
- **Pricing Updates:** Successfully updated the website to reflect the September 1st pre-registration price increase.
- **Website Reliability:** Site availability was maintained consistently over the past month, with only a brief half-day outage. The root cause was identified to prevent future downtime.

Online Sales & Reporting

- **Reporting Tools:** Currently learning and configuring new reporting software to generate better tailored sales reports for individual committees.
- **Issue Resolution:** Working to fix a bug in the latest reports where attendee details fields were omitted, with a fix expected prior to the convention.

Online Volunteer Sign-Ups

- **Hospitality Room:** 100% full.



Print & Display Report (Sage B.):

[W P and D Report- 09-12-2026.docx](#)

- Staples best deal for printing
- Takes one week
- Over budget on signs due to having signs not used last year
- Close to finishing program schedule:
- Attended program committee meeting
- Terri would like signs for DOC training
- An additional \$125 over budget for easel

Print & Budget Status

- **Vendor Choice:** Selected Staples based on price comparisons. Turnaround time is roughly one week.
- **Ordering Deadline:** November 1, 2026.
- **Budget Breakdown:**
 - **Original Budget:** \$450.00
 - **Current Total Estimate:** ~\$800.00 (before tax)
 - **Budget Overage Cause:** ~\$270.00 dedicated to new signs not used in the past 2 years (18 workshop signs—2 per room for Friday/Saturday—plus 1 interactive workshop sign).

Program Schedule & Approvals

- **PowerPoint Review:** Prepared to review and approve sign designs prior to printing.
- **Schedule Status:** Draft is nearly complete; pending only the final list of workshop speakers to plug in.
- **Print Deadline:** October 26, 2026.
- **Pending Question:** Clarification needed on whether Friday DOC Training should be included on the schedule and/or directional signs.

Equipment & Storage Inventory

- **Easels:** Recommends purchasing new easels due to missing and broken hardware on the current set (in use for 3+ years).
- **Next Steps:** Planning a storage unit visit in October to conduct an inventory count before deciding on the final purchase quantity.

Merchandise Report (Dennis C.):

[W CRCNA XL Merchandise Report 9-12-26.docx](#)

Pre-Convention Merchandise Financial Summary

- Total Income / Sales: \$4,410.00
- Total Cost of Goods: \$3,145.25
- Net Profit to Date: \$1,264.75

Sales Breakdown by Event

- Sponsor/Sponsee Breakfast: \$1,970.00
- Unity Day: \$540.00
- Regional Campout: \$480.00
- Labor Day Picnic (Boulder): \$305.00
- Franktown Chili Cookoff: \$270.00
- 4th of July (CO Springs): \$195.00
- Regional Assembly: \$180.00
- Zonal Forum: \$180.00
- Programs (Contest): \$135.00
- WRCNA Poker Tournament: \$110.00
- Memorial Day: \$45.00

Key Updates & Next Steps

- Online Sales: Currently sitting at \$2,355.00 to date (verified accurate with Danny). Pre-convention merchandise continues to sell at all upcoming NA events.
- Reconciliation Priorities:
 - Cross-reference online sales figures with credit card purchase deposits alongside JR to ensure full balance.
 - Audit individual event sales against the recorded totals.
 - Compare current sales performance against last year's CRCNA figures.

Registration Report (Kath L.):

 9 CRCNA XL Registration Report.pdf

Registration & Catering Totals

- Registrations: 335
- Meals & Events:
 - Banquet Beef: 53
 - Banquet Chicken: 33
 - Banquet Vegetarian: 5
 - Breakfast: 66
 - Entertainment: 49
- Add-ons: Medallions: 33

Pricing & Sales Schedule

- Pre-Registration Rates (Sept 1 – Oct 31, 2026):
 - Registration Only: \$55
 - Full Registration: \$170
- Regular Rates (Starting Nov 1, 2026):
 - Registration Only: \$65
 - Full Registration: \$180
 - *Note:* Online sales close on October 31, 2026.
- Upcoming Sales Outlets:

- Sept 19, 2026: CRSCNA Assembly (Off The Wall Area)
- TBD: CRCNA Entertainment Event

Convention Schedule & Hours

- Registration Desk Hours:
 - Friday: Opens at 12:00 PM
 - Saturday: Opens at 9:00 AM
 - Sunday: Alternate Merch
- Key Dates:
 - Oct 9, 2026: Meeting scheduled with new hotel AV staff.

Operations & Event Updates

- Preparations: General registration packets are stuffed; work continues on pre-registration packets. Square payment training is complete, and the committee team is fully staffed for the convention.
- Speakers & Facilities: Main speakers are registered, meals are logged, hotel rooms are reserved, and the Hotel/AV Event Order has been distributed to all committee members for final review.
- General Notes: Represented CRCNA at the Boulder Area BBQ on Labor Day. The convention quilt is in progress and progressing well.
- Registration Times:
 - Friday Open at Noon
 - Saturday Open at 9am
 - Sunday Alternate Merch

Current registration dates and cost as follows:

- Preconvention September through October 31st \$55
- Preconvention Full Registration \$170
- Regular Registration after Oct 31st \$65
- Regular Full Registration \$180

4. Liaison Reports

- Area Updates (MHASC, BASC, OTWASC, PPASC):

Boulder Liaison (Eric C.): NP

Pikes Peak Liaison (Banks R.):

- Nothing to report, will continue to communicate with his area.
- Will send out email to ask about books.

Mile High Liaison (Mel S.):

- Left early due to bad connection

Off The Wall Liaison (Levi W.):

- Let the GSRs at Area know he needs the count of books being donated by October so that he can collect them the week of CRCNA.

6. New Business & Considerations Moving Forward, things to bring up at the next meeting:

1. Storage unit Inventory?

- a. *Dan will need help*
 - b. *Will come back to this next meeting*
2. *Who is going to load in?*
3. *Who is going to load out?*

7. Elections & Open Positions

- **Serenity Unlimited Area Liaison:** (Nominees / Status / Election Results): **OPEN.**

8. Adjournment

- **Next Meeting Date:** October 10, 2026 @ 12:30 pm - Hybrid
- **IN PERSON @** 8566 W. 86th Circle Arvada, CO 80005
Zoom info:
<https://us02web.zoom.us/j/2903500360?pwd=TVBrSIF3TEF4QUZORHhaT0NVYk5FUT09&omn=83521660583>
Meeting ID: 290 350 0360
Passcode: CRCNARocks
- **Motion to Adjourn By:** Tiffany S.
- **Seconded By:** Kathrine C.
- **Time of Adjournment:** 4:30 PM