CRCNA XL Minutes – 1st Report
January 18, 2026

Location: Englewood Library/Hybrid
Time: 11:00 AM
Opening:
Meeting opened with the Service Prayer and the Twelve Concepts. Lunch was served by Kathleen (amazing!).

Administrative Attendance
Chair – Tiffany S. (Present) Vice Chair – Jen S. (Present)
Treasurer – J.R. (Absent – Notice Given)
Assistant Treasurer – Erica (Present)
Secretary – Katherine C. (Absent – Notice Given; attended briefly via Zoom)

Subcommittee Attendance
Fundraising & Entertainment – Open (Tiffany S. covering)
Hotels & Hospitality – Open (Jen S. covering)
Hospitals & Institutions – Terry C. (Present – Zoom)
Printing & Display – Open
Programs – Dave R. (Present)
Merchandise – Dennis C. (Absent – Notice Given)
Registration – Kath L. (Present)
Web & Convention Info – Dan B. (Present)
Boulder Liaison – Eric C. (Present)
Mile High Liaison – Open
Off the Wall Liaison – Open
Pikes Peak Liaison – Tomasita (Present briefly but was ill – Notice Given)
Serenity Unlimited Liaison – Open

> **Money Matters:**
> - $15,000 – Beginning Balance
> - $7,000 – Approximate Deposits (2)
> - $2,310 – Early Registrations
>
> **$10,310 – Approximate Remaining Funds**
> **Upcoming Expenses:**
> - Merch PreCon Purchases ($8,000)
> - SquareUp Terminal ($280)
> - Printing – Flyer, Forms, Signs Banner, etc ($300)
> - Sponsor/Sponsee Breakfast with Venue ($500)

Meeting Highlights

Chair Report – Tiffany S.
Meetings will be held every 2nd Saturday at 12:30 PM
Odd months will meet Hybrid at the Englewood Library
Even months will meet via Zoom only.
Chair committed to keeping meetings close to two hours as the event approaches.
This meeting concluded in 1 hour and 45 minutes.
Timeline was updated, reviewed, and each member received a copy
Prior budgets were reviewed and handed out as examples for this year
Budgets are due at our March CRCNA mtg and due to CRSCNA March 22nd
Working on Admin budget and timeline

No reports from the VC, Secretary, or Treasurer at this time

Convention Entertainment (F&E;) (Tiffany and Dave are heading this up)
Sponsor/Sponsee Breakfast scheduled for **March 21 (3/21)**
Dave R. will contact the venue at 3500 S. Logan to confirm availability. Tiffany will prepare the flyer
Discussed logistics such as meal prep, fruit sides, eggs, coffee, etc
Dave R will seek speakers and provide the meeting format
We will set a date to inventory the storage unit and obtain supplies
Working on budget and timeline

Hotels & Hospitality (Jen is heading this up)
Final CRCNA 39 hotel payment was made on 12/10/2025
CRCNA XL Deposits:
- $3,500 September 2025 (approximate/ask treasurer for exact amount)
- $3,500 November 2025 (approximate/ask treasurer for exact amount)
- $10,00 At time of Convention – Final balance due following convention

Jen S. proposed earlier walk-through dates for February and March and will obtain updated later date options.
Working on budget and timeline

Hospitals & Institutions (H&I) – Terry C.
Terry C. reported the committee is active and progressing well
Collaborating with CRSCNA H&I and PR committees to coordinate with facilities
Working on:
- Initial Save the Date letter
- Prison and Treatment Center attendees during CRCNA
- Professionals Day at CRCNA
- Coordinating with H&I DOC for Sunday Morning virtual call-in

Also gathering info for budget needs and timeline

Boulder Liaison – Eric C.
Eric C. will speak with his group about hosting a CRCNA event
Will launch the Basic Text Book Drive during the Sponsor/Sponsee Breakfast
Kathleen will make flyers

Merchandise – Dennis C.
Dennis presented three bids for clothing and is awaiting precon logo and convention logo for color schemes
Will continue looking into bids for mugs, caps, and other convention merch
Last year's runner up logo will be considered for preconvention merchandise unless another graphic fits our kick-off Logo will be sent to Dennis for printing by the Sponsor/Sponsee Breakfast

Program – Dave R.
The CRCNA Program Committee held their first meeting on Tuesday, January 13, at 7:00 p.m online
Eight people attended the meeting, two from the Boulder Area, three from the Mile High Area, two from the Off The Wall Area, and one from the Serenity Unlimited Area.
I've reached out people from the Pikes Peak Area and the Mountains West Area to try to get representation from those Areas as well. We continue to welcome addicts to join us.

Our next meeting is hopefully a hybrid meeting at 7:00 p.m. on Tuesday, February 10
While every Program Committee meeting will be online, we hope to also be in-person in each Area over the course of the year. February's in-person location will be in the Mile High Area.

Meeting ID: 835 0859 9983
Passcode: 271767
https://us02web.zoom.us/j/83508599983?pwd=hxESxbb9NYthsKXGnYyNbNAgqNGTDN.1

We discussed the importance of meeting deadlines as stated in the CRCNA Guidelines
The committee has a request regarding the deadlines for choosing the   main speakers and Program content
The Guidelines state that:
1) "main Speakers [are] chosen by June CRCNA meeting",
2) "CRCNA program content/topics (along with marathon meetings topics)
These are to approved in late May or early June by the entire CRCNA Committee, and are taken to the July CRSCNA by the CRCNA Chair and Program Chair for CRSCNA approval."
We feel this is a lot to pile onto one month.
Since the Program content won't be up for approval by the CSRC until after the July CRCNA meeting, we ask that the Program Committee be given until the July CRCNA meeting to submit Program content for approval.
We will submit main speakers in June.
Working on budget and timeline

Registration – Kathleen L.
Forming subcommittee and Reviewed timeline and guidelines
Beginning budget draft
List meal and entertainment ticket prices on reg form – coordinate with HH and CRCNA
Seeking quotes for possible packet items
SquareUp is ready for registration sales input, will have reg forms for all onsite SquareUp orders

Attended web mtg to discuss online sales and to coordinate spreadsheets
Once online sales begins, web will send us registration logs in 2 week increments beginning on Fridays and ending on Thursdays for tracking meals, entertainment, donations, clean dates, and miles traveled(?).

Would like to attend Area events monthly in Colorado and other Regions to set up a registration table
We would like to attend UD's March 28th if the CRCNA committee agrees

Current Registrations   83 Registrations $2310 in income

Next registration meeting is February 16th at 6:30pm
Zoom info:
https://us02web.zoom.us/j/2903500360?pwd=TVBrSlF3TEF4QUZORHhaT0NVYk5FUT09&omn=83521660583
Meeting ID: 290 350 0360
Passcode: CRCNARocks

We would like to consider a commemorative CRCNA XL medallion for sale on the reg form with the logo and theme

Web & Information – Dan B.
I'm happy to report that I have gathered a great committee. We are 5 members strong at this time, and we would like to add 1 or 2 members.
We have it in our intentions to find a member willing to rotate into service as next year's committee chair.
We will be holding our monthly meeting on the first Wednesday of each month at 6pm. Link below.

We have initially started looking at the necessary items of service for the upcoming year.
We have volunteered and assigned particular items to each member of this committee.

This year we want to bring the CRCNA website up to date prior to the kick-off event.
We will be driven to rebuild and modernize our website so that it will work properly with new standards of the time.
We want to correct issues I encountered last year with sales reporting and the PayPal application.
I have heard some suggestions that we not use PayPal. However, if you research PayPal, like me you should discover that it is the largest payment processing service in online sales in use today.
We will do our best to ensure that the errors of last year are not repeated.

Working on budget and timeline
In the last CRCNA cycle this committee had no need for a budget.
This year we will be looking into updating our credit card processing hardware. If we feel that it is necessary and the responsibility of our committee we will present a budget for new card processing devices.

Working on getting this year's committee connected to their CRCNA email and google accounts.
I believe that most of us have gotten connected.
If you haven't accomplished this yet I have a PDF guide for you to use.
On a final note I highly recommend you change your recovery contact information in the google app. This is so that you can get into your account without the security logins being sent to the current web email address.

Topic: CRCNA Information and Website's Zoom Meeting
Time: Feb 4, 2026 06:00 PM Mountain Time (US and Canada)
https://us02web.zoom.us/j/83344570692?pwd=hAmCrvMS1i4ANzSRnwKbHeFIbu02oV.1
Meeting ID: 833 4457 0692
Passcode: 188134

CRCNA XL Elections
Assistant Treasurer – Erica O.
Entertainment – Open
Print & Display – Open
Hotel & Hospitality – Open
Liaisons – Elected through their respective Area's
- OTW, MHA, SUANA

Action Items
- Dave R. to confirm availability of church at 3500 S. Logan for the March 21 Sponsor/Sponsee Breakfast.
- Tiffany S. to create and distribute the Sponsor/Sponsee Breakfast flyer.
- Jen S. to secure updated walkthrough dates for the hotel.
- Eric C. to engage Boulder group regarding hosting a CRCNA event.
- Dennis C. to receive precon logo and proceed with merchandise bids once logos are finalized.
- Committee to distribute Call for Speakers flyers.
- Dan B. to purchase an additional Square for the website.
- Kath L. to continue monthly timeline tracking and reporting.