**CRCNA XXXVIII Committee Meeting Minutes**

**November 14, 2024**

**4:00pm Open Meeting – discussion with hotel staff**

**Serenity Prayer**

**Observance of Clean Time-** Sage B. 2yrs

**12 Traditions read**

**12 Concepts of Service read**

**CRCNA 38 Committee Roll Call**

**New Members-**

**Liaisons Reports:**

**Pikes Peak: Rob V**.

 Verbal report

**Mile High: Herb B.**

 Verbal report

**Boulder: Kelly J**

 Verbal report

**Off the Wall: Paul W.**

 Not present

**Others: BFE, Mountains West, Serenity Unlimited, Ute Pass**

 None present

**Administrative Reports:**

**Chair: Dan B.**

Everything seems to be going smoothly, got a lot of work done with the hotel. Turns out the hotel did not require any money up front before the convention. Brought Square Readers for registration, and brought a couple of lock boxes for money. Will go to storage after this meeting to retrieve banners and anything else needed. Sunday speaker meeting will have a zoom connection for DOC, but may or may not have a second zoom connection for the general fellowship due to the hotel contract.

**Vice Chair: OPEN**

**Treasurer: Ricky M.**

 Verbal report

**Vice Treasurer: OPEN**

**Secretary: Sage B.**

Hello CRCNA committee! Here we are!!! The minutes were emailed out promptly after our last meeting. They’re also in the Drive, in the Secretary folder.

After CRCNA I’ll work with the committee and Dan to assemble a final written report with all CRCNA activities, finances, and meetings, to present to the Region, as per the guidelines for the secretary position. I welcome help from anyone on the committee who’s interested in working on this with us.

Thank you for the opportunity to serve!

**Subcommittees Reports:**

**Registration Chair: Brandi J.**

Hello all!

 I have surgery on 11/14. I will be out of the hotel for those 5 hours in the afternoon and back after. I have enlisted a ton of help with registration and this should not affect

anything.

 All SWAG bag stuffed and in the CRCNA storage. Thanks to F and E for the help

 Updated registration numbers are in the working spreadsheet. Thank you to Grant and Sage for the continued help with keeping up with the numbers.

 Been announcing at meetings and such that reg is available onsite as well as banquets etc

**Hotels & Hospitality Chair: Matt D.**

Hello all,

We are there! Thank you everyone for their service on this event.

I’ve been working with all the subcommittees with their needs. Hopefully I have covered the

lions share, but if at the event you all need something, obviously find me 719-201-6563 or Jen S. (970)799-4295. and we will get it handled for you.

Please, as a committee, keep an eye on the hospitality suite. Just to make sure we are taking

care of our meeting space.

The hotel has asked and emphasized that there is to be no outside food or drink in the meeting space (this does not include hospitality suite). Also, do not smoke on your balcony. You do not want to pay for that cleaning.

Outside of that, I have nothing more to report.

**Fundraising & Entertainment Chair: Gari G.**

 Verbal report

**Merchandise Chair: Tim O.**

 Good morning, family. I hope you are all ready to roll this weekend! It was a busy October for me, and I'm preparing everything for this weekend. I’m super grateful to be of service to you all, and thank you again for such a fantastic service committee.

Completed Business:

* Packed all Preorders
* Inventoried Merch
* Uploaded Quantities and Pricing into Square
* Created Shift Sheet for the weekend

Upcoming Business:

* We need volunteers for this weekend. Please contact your sponsees or anyone else you know who wants to help.
* Will double-check inventory on Square and will try a couple of transactions before tomorrow morning.

**Program Chair: Sandra J.**

 Verbal report

**Convention Information & Website Chair: Grant K.**

On Oct 31 I closed the webstore and sent over the registrations to Sage & Brandi. Thank you

again sage for being willing to put all the registrations together in that spreadsheet!

I also posted the program on the website.

I have tried my best to answer questions sent from members about registration and the

convention. Thank you to everyone who helped answer questions I had.

At the convention, last year I was helping out by exporting data from square to give to

Registration and Merch. Please let me know if I can help with this again this year.

**Print & Display Chair: OPEN (Sage B. stepping in)**

Hello CRCNA committee!

Thanks to this committee’s feedback, I got the program schedule done and had 1,000 copies printed and folded with My Friend the Printer in Pueblo, which cost $339.99 (well under the $470 budget for program schedules).

I also ordered and received all of the signs that are bigger than 8.5x11. This cost $340.57 (this put me over the “Signs” budget by $56.57).

I printed the various 8.5x11 signs at home on my printer, as well as:

• 10 signs on neon pink cardstock for “Be Quiet Please - Meeting in Progress”

• 25 auction bid sheets

• 1000 name cards

• Banquet table cards: 133 beef, 124 chicken, 18 veg (these totals include the additional 40 beef, 40 chicken, and 5 veg that the committee decided to purchase via email on 11/3)

• 51 Breakfast cards (includes the additional 20 breakfasts that the committee decided to purchase via email on 11/3)

• 100 copies of the liability waiver for the bull riding event

I should have all the easels and table sign holders needed for everything, and should be able to get it all set up Friday morning. If anyone wants to give input or assistance with this, let me know.

Thank you for the opportunity to serve!

**Hospitals & Institutions Chair: Zac H.**

Verbal report

**Other Business / Final Discussions:**

 None

**Elections for CRCNA 39 Subcommittee Chairs:**

**Registration:** None

**Hotels & Hospitality:** Jen S. nominated, voted in

**Fundraising & Entertainment:** Jules nominated, voted in

**Merchandise:** Jess H. nominated, voted in

**Programs:** Tina W. nominated, voted in

**Convention Info & Web:** Dan B. volunteered, voted in

**Print & Display**: Sage B. nominated, voted in

**H&I:** Brandi J. volunteered, voted in

**Next Meeting- CRCNA 39 Committee Meeting:**

**December 14, 2024 at 10:00 AM – Hybrid**

**In Person: TBD**

 **Zoom: Meeting ID: 290 350 0360**

 **Passcode: CRCNARocks**

 <https://us02web.zoom.us/j/2903500360?pwd=TVBrSlF3TEF4QUZORHhaT0NVYk5FUT09>

**Meeting adjourned at 5:52 PM.**