

CRCNA Committee Meeting Minutes

December 14th, 2024 – 9:00am

Meeting ID: 290 350 0360 Passcode: CRCNARocks

<https://us02web.zoom.us/j/2903500360?pwd=TVBrSIF3TEF4QUZORHhaT0NVYk5FUT09>

9:00am Open Meeting – Serenity Prayer

Observance of Clean Time - None

12 Concepts of Service - Read

CRCNA 38 Committee Roll Call

New Members - None

Liaisons Reports:

- Pikes Peak: Rob – Mari will be new liaison for 2025)
- Mile High: Herb – Nothing to report
- Boulder: Kelly – Verbal report- a few members left during the Fri and Sat main speakers after being offended. There was some noise outside of workshops.
- Off the Wall: Paul – Absent
- Others: BFE, Mountains West, Serenity Unlimited, Ute Pass – Absent

CRCNA 38 Administrative Committee Reports:

- Chair: Dan B. – Verbal report given
- Vice Chair: Kevin – Verbal report given
- Treasurer: Ricky M.

CRCNA38 12/14/2024 Treasurers Report

Good Morning everyone! Hope everyone is doing well! Wow! What a great Convention this year! I am in awe of the time and service spent by all of you and am so very grateful that I got too be a part of it in some way this year! Thank you ALL for your dedication to making this year a success. Below I am putting some high level numbers from this years convention on the monetary side. By no means is this

completely perfect as there were and are many variables that go into too these numbers.... We can work one on one if you see a discrepancy in the budget totals listed below, as well as some subcommittees (F and E) still have unreconciled amounts that have yet to hit the bank account. These numbers will be a bit tighter when I go to the Regional meeting....

Below you will find what I have totaled against your budgets as money spent....

Total CRCNA38 Budget as I had it was \$78,203.00

Administration Budget: \$3260.00 vs Total Spent: \$0.00

Print and Display Budget: \$1,885.00 vs Total Spent: \$882.14

Fundraising and Entertainment Budget: \$11,220.00 vs Total Spent: \$13,654.09(reflects unreconciled checks out as well)

Gari I know you are not over budget lol..this does not include money brought in from events

Merchandise Budget: \$12,250.00 vs Total Spent: \$10,920.05

Programs Budget: \$3,873.00 vs Total Spent: \$1,211.33

Registrastion Budget: \$7,665.00 vs Total Spent: \$4,557.00

Hotels Budget: \$36,850.00 vs Total Spent: \$51254.24

Hospitals and Institutions Budget: \$1,200.00 vs Total Spent: \$599.64

Total Budget: \$78,203 vs Total Spent: 83,078.49

This does not include take home from fundraising events that will be put toward budget totals * It is just what was spent vs your budgets*

These are totals made from CRCNA 38 for the committees that earn at the actual convention... This includes cash drops as well as square totals(*after fees)

Merchandise: \$21,069.00

Registration: \$27,990.98

Fundraising and Entertainment: \$ 2,914.00

Total Funds taken in at CRCNA38: \$51,974.48

As we sit at the moment with the bank account balance: 22,037.83 – 1245.45(Unreconciled).

Total: \$20,792.38

Prudent Reserve: \$10,000.00

Total Earned: \$10,792.38

We made some Money!!!!!!!

These numbers are still a bit preliminary as stated. I will send out a FINAL FINAL Reort before I head too region.

ILS,

Ricky M

CRCNA38 Treasurer

- Vice Treasurer: - No vice treasurer
- Secretary: Sage B.

CRCNA Secretary Report – December 14, 2024

Hello CRCNA committee! The minutes were emailed out a few days after the convention. They're also in the Drive, in the Secretary folder. They were missing several reports, I think because we were all gearing up for the event, so if the committee prefers I try to get some of those missing reports, please send them to me and I can send out revised minutes.

I've been trying to help with my parts of the final written report with all CRCNA activities, finances, and meetings, to present to the Region, as per the guidelines. I worked on getting some registration totals for Brandi, and I completed the budget items for Print & Display. I didn't spend any money for the secretary position.

I sent copies of my secretary notes to Jasmine, our CRCNA 39 secretary, and described some of the first things she'll need to do for the position. I'm here anytime to help her out, and I'm sure she'll do a fantastic job!

The Timeline!... I edited some things throughout the year as we went along this last year. Kevin, the timeline falls under your duties as chair, but I'm happy to help with keeping it updated for 2025. If you're ok with that, I'll update the timeline with 2025 dates and send that out for us to review.

Thank you for the opportunity to serve!

Sage B., CRCNA 38 Secretary

CRCNA 38 Subcommittees Reports:

- Registration Chair: Brandi J .

CRCNA Registration Chair Report – December 2024

Hello all!

- Thanks everyone for your hard work on this year's CRCNA. I cannot express my gratitude in being a part of such an amazing convention.
- Ricky has our final totals and we made money 😊
- Next year I suggest that we do double sided tickets for meals for accountability purposes.

ILS,

Brandi J., CRCNA 38 Registration Chair

- Hotels & Hospitality Chair: Matt D. – Verbal report given
- Fundraising & Entertainment Chair: Gari G.

CRCNA38 FUNDRAISING & ENTERTAINMENT SUBCOMMITTEE – FINAL REPORT

Hello CRCNA Trusted Servants!

Thank you to a terrific team, for a wonderful CRCNA38!

I am getting ready to “pass the torch” to our next F&E Subcommittee Chair. I have LOTS of files and information to pass on, which I hope will help them to successfully plan our next CRCNA!

Jules (from the Pikes Peak Area) has expressed interest in heading-up F&E for CRCNA39. She helped me pack-up all the supplies from this year’s convention, so she has knowledge of where everything is, and what is for. Jules is also the best fundraiser I have ever seen in action! Thanks to her efforts and encouragement, we raised a record-breaking amount of money on the Chance-to-Win Tickets for the Quilt!

Total Fundraising amounts are as follows:

Pancake Breakfast:		Additional Income at Pancake Breakfast:	
Cash at the door	\$ 1,074.00	+ Merchandise	\$ 1,404.00
Square from door/raffle	\$ 710.00	+ Pre-Registrations	<u>\$ 1,690.00</u>
Raffle tix cash	\$ 758.00	Total merch/registrations:	\$ 3,094.00
Area Fundraisers:	\$ 1,844.00		
Poker Tournament:	\$ 756.00		
“Prince” Donations:	\$ 76.00		
Chance-To-Win Ticket CASH:	<u>\$ 1,201.00</u>		<i>(NOTE: I have not yet included square ticket sales!)</i>
TOTAL FUNDRAISING:	\$ 6,419.00		<i>(NOT incl. Merch & Registrations at the Pancake Breakfast)</i>

The total F&E Budget for CRCNA38 was \$11,245.00. Although we went *slightly* over budget in some of the line-item categories, overall... We came in at \$391.79 UNDER budget!

Hopefully everyone had a great time, and found something enjoyable to do at the convention.

I would *strongly* recommend that next year the Poker Tournament be held in the Rocky Mtn. Ballroom, so that everyone can enjoy the music, and our fellowship is brought together, instead of divided. The tables could be set-up in the back of the ballroom, away from the stage, where the music isn't so loud that you cannot hear people talk. Also, NA's PA system came in VERY handy during the Poker Tournament, so if the speakers could be set up to face the card-playing area (away from the stage), poker players will be able to hear the poker announcements, as well as enjoy the on-going entertainment.

Thanks again to ALL for helping to make this a great convention! I truly believe that I had the finest folks an addict could wish for on my F&E Subcommittee...thank you all, beyond words! And a special shout-out to Rob, the Pikes Peak Area liaison, who consistently was "everywhere, all at once"! F&E could NOT have done it without you, Rob!

Hugs, and in loving service,

Gari G., F&E Subcommittee Chair for CRCNA38

- Merchandise Chair: Tim O. – Verbal report given
- Program Chair: Sandra J. – Absent
- Convention Information & Website Chair: Grant K.

CRCNA XXXVIII December Web & Info Report

As part of my final month of my commitment I have been exporting the paypal records to give to merch and registration for their totals.

I have also been working with our next web servant Dan to hand off the position. This includes getting familiar with the google groups, wordpress website, emails, paypal, square, and passwords.

I have run into one roadblock with the nacolorado.org email addresses. These are managed in the regional google workspace admin account, and allows for us to reset passwords or assign new committee members as the secondary email. It appears that the password for this admin

account has been changed and I do not know who the current web servant for region is. I sent an email to the region webservant email address but have not yet received a response.

Thank you all for a wonderful convention and allowing me to be of service!

- Print & Display Chair: OPEN (Sage B. stepping in)

CRCNA P&D Report – 11/14/ 2024

Hello CRCNA committee!

Foamboard signs were put in storage. I may be able to use them next year, and just glue new signs on regular paper to the foamboard to save some money. I also got the easels organized and put away in storage.

Next year we'll need to add to the list:

- 5 copies of the CRCNA logo on 8.5 x 11 paper for the hotel to insert in their directional signs.
- Registration sign doesn't need arrows for Pre-Registration and Onsite Registration, people were able to line up and get helped by anyone at the Registration table.
- Merchandise Sales Sign- just need one sign "Cash/CC accepted" (instead of one of each)
- Need a sign with QR Codes for the online program, hotel map, and survey
- Selfie poster of CRCNA logo was \$100, and hardly anyone used it. May need a better set-up to draw attention to it next year
- Need more markers and art supplies for people to personalize their nametags
- Registration forms on-site for people to fill out before they come up to register

I also included the items and costs for this year to include on a final budget report:

200 Print & Display 2024			
201	Banner Printing 1@ canvas	\$125.00	\$101.85
202	Signs	\$420.00	\$100 (poster for selfies) \$36 pancake breakfast posters \$340.57 for Convention Signs (\$15 off coupon included)
203	Prize for Logo Winner	\$35.00	
204	Registration form Printing	\$265.00	Printed at home
205	Program Schedule Printing	\$470.00	\$339.99 (MFTP)
206	Flyer Printing	\$260.00	Printed at home
207	Name Tags & Banquet/Event Tickets during Convention	\$260.00	\$35 cardstock paper, printed at home
208	Office Supplies	\$50.00	
	Total Print & Display	\$1885.00	\$953.41

Thank you for the opportunity to serve!

Sage B., CRCNA 38 Secretary and CRCNA 39 Print & Display Chair

- Hospitals & Institutions Chair: Zac H.

H&I Final report

- Get a larger banner next year.
- Brandi as taking this position.
- Location of table was great.
- 115 signed Basic Texts given away
- About 200 newcomer registrations given away. (Sage has exact number I think)
- Sunday was awesome! Terry will be sending a representative to these meetings to make flow of information better.
- So grateful to be a part of this committee, especially since I don't live there anymore!
- THANKS!

GUIDELINE REVISIONS:

- Addendum B: Broadcast Email Policy
Discussion about starting to utilize this going forward
- Addendum F: RCM Feedback Sheet
RCMs would take these back to Areas, groups, etc. to bring feedback about CRCNA

Other Business / Final Discussions

- Hospitality room changes- the adjacent rooms will be reserved for other CRCNA attendees so that non-members next to the hospitality room don't have to deal with the noise.
- Discussion on gratuity to the hotel of 1,500 dollars. Discussions on adding it into the budget for CRCNA 39 and for CRCNA 38 doing an outside budget of 1,500 gratuity check. CRCNA 38 passed a gratuity check of 1,500 and will be announced at region that we are adding gratuity to be sent to the hotel for CRCNA 38.

- Changes to 2023 Guidelines-

Page 3: purchase of non-saleable materials subject to sales tax... NOT ACCURATE. We do have Sales Tax Exempt Certificate, to be retrieved from CNAC

Page 3- need 2 signatures on checks... THIS IS UNNECESSARY AND INCONVENIENT

Page 4- Chair responsible for maintaining CRCNA files... DAN WANTS TO ADD "Encourage subcommittees and committee members to utilize the current file-keeping method to maintain their files, reports, etc.

Page 5- Treasurer...

Page 7-

Page 8- Add H&H to add separate Zoom connection for DOC Facilities, second connection for the rest of the fellowship wanting to attend via Zoom

Page 9- Sunday morning readers listed... Change to list that readings are traditional readings assigned to facilities, if not enough facilities to read then select members of the upcoming convention committee

Page 10- Add P&D to be responsible for Eternity Members Display

Page 10- Strike the line about "retail sales tax license only"

- Matt motioned to increase Prudent Reserve to \$15,000. Dan will bring to Region to be discussed there before approving any changes to Guidelines.
- Gratuity to hotel staff, it has been done in the past as it was in the hotel contract, but is not in this year's contract, Matt suggested \$1,000 - \$1,500. **Committee agreed to \$1,500.00**

CRCNA 38 Meeting Closed at 11:36AM

CRCNA 39 Committee Meeting Began 11:37AM

CRCNA 39 Administrative Committee:

- Chair: Kevin W

CRCNA 39 Chair Report

December 14th, 2024

Nothing much to report. I finally got to make a trip to the storage unit when we took stuff back. Personally, I was really happy with CRCNA 38!!! I felt it went well, and attendees were really positive. I want to say thank you for the warm welcome and all the help from all the committee members getting me plugged in. I took some suggestions from attendees and plan to bring them to the committee for discussion. We have a full committee except for Treasurer and Vice Treasurer and Merchandise Chair. I am working with new Web Chair to get login for all my various duties. I will get with Region Treasurer to get on the CRCNA bank account as required. I am looking forward to getting to work on CRCNA 39.

Thank you, Kevin W.

- Vice Chair: Matt
- Treasurer: Karen B nominated (not present at Region on 11/10/2024)
- Vice Treasurer: open
- Secretary: Jasmine

CRCNA 39 Subcommittee Reports/Elections:

- Registration Chair: open (nominations/volunteers?) – Mari volunteered herself for the registration chair. Mari was nominated the registration chair for CRCNA 39
- Hotels & Hospitality Chair: Jen S. – No report. Next report will be next month after hotel meeting on Tuesday with the hotel at 2:30 PM
- Fundraising & Entertainment Chair: Jules nominated, vote on this – Jules was voted in
- Merchandise Chair: Jess H. nominated, vote on this – Jess stepped down and is no longer interested in this position

- Program Chair: Tina W. – Sent out zoom meetings for programs committee to make it more accessible to people all across the state

Zoom meeting is January 7th at 6:30 PM

<https://us06web.zoom.us/j/88042316588?pwd=JUatt6nZT40KByYMWGSV3nR6Q2BpgL.1>

- Convention Information & Website Chair: Dan B. -
- Print & Display Chair: Sage B. – Nothing to report for CRCNA 39
- Hospitals & Institutions Chair: Brandi J. – Absent

Other Business / Final Discussions

Treasurer needs to be voted in at region. Open positions are merchandise, treasurer, and vice treasurer.

Next Meeting: January 11, 2024 9am – on zoom.

Zoom: Meeting ID: 290 350 0360

Passcode: CRCNARocks

Zoom link

<https://us02web.zoom.us/j/2903500360?pwd=TVBrSIF3TEF4QUZORHhaT0NVYk5FUT09&omn=83521660583>

Meeting adjourned at 12:25 PM.