

CRCNA XXXVIII Committee Meeting Minutes

March 9, 2024

9:00am Open Meeting – Serenity Prayer

Clean Time Celebrations: None

Ricky read 12 Concepts

CRCNA 38 Committee Roll Call

New members- Tim O. Serenity Unlimited Area, Viola

Administrative Reports:

Chair: Dan B.

Hello again CRCNA! This last month got started kind of slow. Initially I was engaged in email conversations with 1st Bank trying to get all the signer stuff accomplished for the bank accounts. This was a hassle, but last week I was told that everything was good. So YAAAY I'm on the bank accounts!

I attended a birthday celebration meeting in Denver in the last month and talked up the open positions on our committee to several people. A couple of people expressed an interest, so hopefully we have some of them in attendance today.

Sandra with the Programs committee sent out an email concerning taper bids, which I might have misunderstood. I believe she got the answers she needed and I'm sure she has some info for that today.

Two weeks ago I decided to get serious about the budgets that need to be submitted to the Region next week. I called Ricky, the treasurer, and we developed a plan. Then I called Kathleen, last year's Hotel & Hospitality chair and got some valuable info on the budget from last year and things to look out for. I contacted Tim O, who was on the Merchandise Committee last year. He had some good insight into last year's budget and how money was spent. I'm happy to say that he should be here today interested in serving on the Merchandise committee again this year. I contacted Sarah, last year's Registration Chair, and she gave me some very helpful info on what was budgeted and what was actually spent last year. I contacted Lindsey, last year's committee chair, and got her feelings about how the budget went last year. I'm feeling pretty confident that if we try to base this year's budget on last year, we should be in good shape. I contacted Gari with F&E to check in on her, and she's doing a great job staying on top of things with her budget. I've asked Ricky to create a form for us to use for the budget that we can take to Region next week. And today we'll work on

filling in the line items for this year's budget with the numbers from last year and adjusting as necessary.

My Vice-Chair, Dave, let me know he had some people interested in serving, but when I reached out to him last week he was in the hospital. I'm happy to say when I texted him 2 nights ago he was back out and doing well, and he has a couple of people interested in filling some chair positions. If you're here today Dave, I'm glad you're feeling better!

On our business to be conducted today, I'm supposed to get Squares dispersed, I'm assuming these are the credit card readers that are in the Region's storage. Anyone who needs one soon, I'll be making arrangements to get those handed out asap!

I think we'll have a good meeting today! Thank you for letting me serve!

Dan B.

Vice Chair: Dave R.

Spoke with some OTW Area folks about open service positions. Been in the hospital for a couple weeks, but doing better now!

Treasurer: Ricky M.

Hello All!

Quick recap for this week's CRCNA38 committee meeting.....

I am now setup on the CRCNA checking account and ready to roll. Took some patience but we got it all handled, and now we are ready to rock. Debit card is in hand, and I look forward to serving this position and this year's convention. Nothing to report as far as the account goes because we are just getting budgets together today. I haven't had much luck with communication so far with last year's treasurer but look to get some tips and tricks and find out what worked last year to mitigate any issues if possible.

CRCNA Bank Account Balance as of 03/08/2024 : \$6,750.00

ILS,
Ricky M.
CRCNA38 Treasurer

Vice Treasurer: OPEN

Secretary: Sage B.

Hello everyone!

I sent out the minutes from our February 10, 2024 meeting to CRCNA@googlegroups.com, as well as to the emails in our contact list. I added a section at the end of these minutes for "Upcoming Dates", just to help us keep our calendars updated. The Regional Calendar is

updated with our meeting schedules too. I also attached the flyers for convenience, and an updated contact list.

I tried to get logged in to the crcnasecretary@nacolorado.org account with Grant's help, but failed to get it done. Hoping we can try that again today.

Lastly, just wanted to make sure the CRCNA PO Box has been checked since last month.

ILS,
Sage B.

**Sandra will check the CRCNA PO Box regularly.*

Elections

Merchandise Chair (suggested clean time – 4 years) – Tim O elected

Open Admin Positions (need to be elected at Region):

Vice Treasurer (suggested clean time – 5 years)

Open Subcommittee Positions (need to be elected at CRCNA Meeting):

Print and Display Chair (suggested clean time – 4 years)

Registration Chair (suggested clean time – 4 years)

Subcommittees Reports:

Hotels & Hospitality Chair: Matt D.

Hello all,

This month has been relatively slow on my end. I've reached out to the hotel to get answers on some things and I have not heard back. I don't know if it has been busy for them, or what, but I am still waiting on info on when we can go in and tour the space, the specific A/V costs, banner hanging cost and who our event manager will be.

What I did get info on this month was the beef option for the Saturday night banquet. The hotel gave me this option at \$60++ (~\$80 total)

"Culotte steak, with a Mushroom demi, mash potatoes, and roasted broccolini"

Remember that we already have the chicken and vegetarian options negotiated in the contract for \$50++ and the Sunday breakfast at \$35++ (\$62.50 and \$43.75 respectively)

For your general info: The ++ is for fees and taxes associated. Just think, for anything that the hotel quotes, add 25%.

For example, the parking is \$2000 ++ so the real cost is \$2500.

To answer questions about the number of rooms and banquet space we have, here is a screenshot of the contact and the room block:

Date	Day	Start Time	End Time	Function Type	Setup	# People	Rental	Related Events
11/14/2024	Thu	6:00 PM	11:59 PM	Office	Conference	12		
11/15/2024	Fri	6:00 AM	11:59 PM	Office	Conference	12		
11/15/2024	Fri	8:00 AM	5:00 PM	Dept. of Corrections Training	Theatre	65		
11/15/2024	Fri	2:30 PM	11:59 PM	Breakout	Theatre	100		
11/15/2024	Fri	2:30 PM	11:59 PM	Breakout	Theatre	100		
11/15/2024	Fri	2:30 PM	11:59 PM	Breakout	Theatre	100		
11/15/2024	Fri	2:30 PM	11:59 PM	Breakout	Schoolroom	100		
11/15/2024	Fri	4:00 PM	11:59 PM	Exhibits	Registration	1		
11/15/2024	Fri	4:00 PM	11:59 PM	Storage	Storage	1		

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Date	Day	Start Time	End Time	Function Type	Setup	# People	Rental	Related Events
11/15/2024	Fri	4:00 PM	11:59 PM	Meeting	Special	40		
11/15/2024	Fri	6:00 PM	11:59 PM	General Session	Theatre	1,000		
11/16/2024	Sat	8:00 AM	11:59 PM	Exhibits	Registration	1		
11/16/2024	Sat	8:00 AM	11:59 PM	General Session	Special	1,000		6:00 <u>PM</u> - Dinner
11/16/2024	Sat	8:00 AM	11:59 PM	Breakout	Theatre	100		
11/16/2024	Sat	8:00 AM	11:59 PM	Breakout	Theatre	100		
11/16/2024	Sat	8:00 AM	11:59 PM	Breakout	Theatre	100		
11/16/2024	Sat	8:00 AM	11:59 PM	Breakout	Schoolroom	100		
11/16/2024	Sat	8:00 AM	11:59 PM	No Agenda Hold	Special	1		
11/16/2024	Sat	8:00 AM	11:59 PM	Meeting	Special	40		
11/16/2024	Sat	8:00 AM	11:59 PM	Office	Conference	12		
11/16/2024	Sat	8:00 AM	11:59 PM	Storage	Storage	1		
11/17/2024	Sun	8:00 AM	12:00 PM	General Session	Special	1,000		8:00 <u>AM</u> - Breakfast
11/17/2024	Sun	8:00 AM	12:00 PM	Exhibits	Registration	1		
11/17/2024	Sun	8:00 AM	12:00 PM	No Agenda Hold	Special	1		
11/17/2024	Sun	8:00 AM	12:00 PM	Office	Conference	12		
11/17/2024	Sun	8:00 AM	12:00 PM	Meeting	Special	40		
11/17/2024	Sun	8:00 AM	12:00 PM	Storage	Storage	1		

Outside of this info I do not have much more until we get back in and are able to do a detailed walkthrough with hotel staff and members of this committee.

Finally, our rooms are selling better than I figured but it has hit the first plateau of the year. We are about 45% sold, which is by far more than I imagined we would be at at this point in the game.

Special thanks to Grant for the QR code he made, I put together a flyer that has that QR code. Please distribute these to your areas and groups.

Veering off into stuff slightly not hotels and hospitality;

Something to keep in mind, we need to get to the region storage unit before the sponsor-sponsee breakfast for an inventory of what we have, what we don't have and what we need.

CRCNA is on the right-hand side. CRRMCO is on the left and the womens retreat is against the back wall.

Please feel free to reach out if you have any questions. I may not know the answer but I can get you connected to the person that may.

ILS,
Matt

Discussion today:

- *Gari and Matt will figure out costs of a room for child care during the main speaker meetings, and costs to be added to the budget.*
- *Meal Prices- breakfast \$44 / dinner- vegetarian \$63, chicken \$63, beef \$80*
- *Budget discussed*
- *Timeline- no changes needed*

Fundraising & Entertainment Chair: Gari G.

Our most recent F&E subcommittee meeting was held on Sunday, February 25th at 4pm. 13 people were invited to participate, and less than half attended, but we got a lot done!

The pancake breakfast will be held on April 27th, 9am-noon, at Hillside Community Church, 8085 East Hampton Ave, Denver, CO. I will be meeting with Minde Smith at Hillside in April to tour the facility. Cost for facility will be \$400. I will also be doing inventory at the storage, so that we can put a grocery list together. One of our members is meeting with the Ain't Dead Yet group (who meets there at Hillside), to ask for volunteers to help set-up, cook, and clean-up afterwards.

We will be meeting at Hillside at 7:30 am on April 27th to set-up, and welcome all volunteers to help.

We are also going to provide a day-care/youth activity room during the meeting portion of the Pancake Breakfast. This will allow parents to focus on the speakers, and kids to do a craft or play a game. We are budgeting for providing art supplies, some games, and toys. (These items can also be used at CRCNA38 during the meetings, as we are also planning to provide

daycare (during Friday night, Saturday night and Sunday morning speakers). Daycare volunteers are being sought and vetted. Speakers are being selected (it was suggested to bring-in speakers from outside of the Denver area, if possible.) Menu is to include: Pancakes, eggs, bagels & cream cheese, assorted pastries/muffins, coffee, and perhaps homemade donuts. We may have a source for free, farm-fresh eggs, or where they may be purchased at a reduced price. *We do not have a flyer for the pancake breakfast yet, and are hoping to find someone who can make one for us.* Dan has offered to have them available on a table at Unity Day.

Pre-Convention Fundraising: We are putting together a list of ideas to send out to each area, so that areas can hold local fundraisers, if they choose to do so. These are ideas that require very little or no “seed” money, but will give areas the autonomy and opportunity to promote CRCNA and contribute. (Ideas include: Bingo, games, potlucks, group yard sales, NA silent auctions, talent shows, etc.)

We are also considering providing some one-of-a-kind, specialty items printed with the logo, or pre-convention logo, to use in each area as bingo prizes, raffle incentives, auction items, winner prizes, etc.

Inclusiveness: It was suggested that all of the “fun” activities at CRCNA be included in the price of the registration. That will encourage participation, and be more inclusive. The only exception will be if Poker is offered. (We need more information on who to contact about Poker.)

Entertainment: We discussed having a DJ on Friday night, and a live band on Saturday night. We are also considering a variety of other fun alternative activities on those nights, and activities for the hospitality room. Activities that we are considering include: karaoke, a talent show, a (scripted) game show, a NA play, and a LIVE auction has been scheduled in place of the silent auction. Bingo was voted out...but we will revisit the idea of having a Bingo game in the Hospitality room, if anyone is interested.

The quilt became an issue: it will cost between \$400 and \$500 to have it made...which doesn't make any sense to use it as a fundraiser. So, we decided to do a blanket instead, and have it imprinted with the CRCNA38 logo. These blankets range from \$50 to a bit over \$100, depending on how many photos are used, and the quality of the material. It will be a unique, one-of-a-kind item, and work well for raffle.

Next F&E Subcommittee meetings are: April 6th, April 14th, and April 21st on Zoom.

Upcoming F&E Meetings: April 6th, April 14th, April 21st via Zoom at 4pm.

Discussion today:

- *Hospitality room is a hotel room, so other rooms with hotel guests will be around this room, noise consideration...*
- *There will be pre-convention shirts & one-of-a-kind items to raffle*

- *Budget discussed*
- *Timeline- Gari will review and send any needed updates to Sage*
- *Quilt discussion- committee is ok with a blanket instead due to high cost of quilt*

Merchandise Chair: Tim O.

12250.00 total budget (pre-convention merchandise included) Budget will be emailed
Will get in touch with the previous Merchandise Chair

Program Chair: Sandra J.

- 10 members
 - o Representation from Mile High (including Steamboat), Off the Wall, Pikes Peak, Boulder
- 17 submissions for main speakers so far
 - o 4 have been officially evaluated with 1 being approved
 - o 4 more in evaluation process currently
 - o 9 pending
 - Only 1 submission from within the region so far, announcing and encouraging more to submit for Friday night
- PR request for workshop space on Friday of convention received
 - o Discussed with subcommittee
 - Questions / concerns raised regarding member anonymity
 - Questions regarding registration of those invited to attend who are not addicts
- Spoke with CNAC and previous programs chair regarding audio recording bids / contracts
 - o Plans to request bids from recording companies this week
 - Contact info available for 7 potential bidding companies
 - CNAC recommended only seeking 3 or 4 bids

Discussion today:

- *PR workshop idea- discussion on potential problems with having public figures (judges, etc) at an NA celebration event for NA members.*
- *Taper bids- will continue to work on this*
- *Timeline- no changes needed*

Registration Chair: OPEN

Discussion today:

Dan has worked on the budget. Registration price would be about \$2 more to recoup costs of parking.

Discussion of members purchasing banquet tickets without purchasing registrations, encouraging members to make sure they've purchased registration if they are purchasing a banquet ticket, but not trying to police people.

Discussion of having different colored stickers for banquets, dance, etc.

When purchasing more than one registration, make sure to get names and clean dates for each person.

Add a question in the registration form to ask if they are speaking in a workshop or event, so that we have their contact info.

Will need bins to organize registrations at the event.

Hospitals & Institutions Chair: Zac H. absent with notice

Nothing to report

Convention Information & Website Chair: Grant K

Hi all, not much going on for me this month. There were a couple of house keeping things I had hoped to do with the website and google drive, but got a little behind and unbalanced with the rest of my life.

No budgeting to do for Web chair and no timeline changes for me. Though I did mention I would look into see if I could gather our cost for running the website on wordpress. I didn't find this yet, but will try following up with the previous web chair who set this up.

I also have gotten a lot of reminders about us needing to use the NA symbol or logo for our flyers. I have uploaded some of these into the CRCNA shared google drive in a folder "NA Symbols for Flyers"

Some things I will work on this upcoming month:

- *Add old minutes to website
- *Add old convention info to website
- *Continue to collect theme and logo submissions.
- *Continue to help members with google accounts and stuff like that.
- *Starting to make some improvements on the website and the webstore. (this was a comment that came up a few times last year)

ILS,
Grant

Discussion today:

- *Have 2 or 3 theme & logo submissions so far, would like more before voting at next month's meeting*
- *Budget- website hosting cost should be the same, no other changes.*
- *Timeline- no changes needed.*
- *Notify NAWS by April 1, 2024 of convention dates- Grant will do this.*

Print & Display Chair: OPEN

Discussion today:

- Budget- some items need to be increased. Dan will work on this.
- Pre-Convention Merch logo- will use last year's runner-up logo. Dan and Tim will get this merch printed and ready for the Pancake Breakfast.

Liaisons Reports:

Pikes Peak: Rob V

Nothing to report.

Mile High: Herb B

Nothing to report.

Boulder: Kelly J

Printed out flyers and sent to her Area. Area mostly was ok with not having a beef option for the banquet. Will connect Gari with the new Boulder activities chair, Adam.

Off the Wall: Tamara J

Not present.

Others: BFE, Mountains West, Serenity Unlimited, Ute Pass

None present.

Other Business / Final Discussions:

- Subcommittees, please remember that flyers should include only NA approved symbols. Find these here: [Local Service Resources - NA Logos](#)
- Unity Day – Ricky, Dan, and Sage will be attending, will have flyers available. Sandra, Matt, and Dave will also be there.

Next CRCNA 38 Committee Meeting:

April 13, 2024 at 9:00 AM – Zoom

Meeting ID: 290 350 0360

Passcode: CRCNARocks

<https://us02web.zoom.us/j/2903500360?pwd=TVBrSIF3TEF4QUZORHhaT0NVYk5FUT09>

Adjourned Meeting at 12:25 PM.

***Upcoming Dates**

(accurate as of 3/9/24- check [Calendar - NA Colorado Region](#) for most up-to-date info):

Meeting	Date / Time	Zoom / Location
CRSCNA Regional Meeting	Sun, March 17, 10am – 5pm	Meeting ID: 828 1901 4390 Passcode: CRSCNA
Unity Day	Sat, March 23, 9am – 10pm	8085 E Hampden Ave. Denver, CO 80231
Programming Subcommittee Meeting	Sun, March 24, 6pm – 7pm	Meeting ID: 290 350 0360 Passcode: CRCNARocks
F&E Subcommittee Meeting	Sat, April 6, 4pm – 5:30pm	Meeting ID: 290 350 0360 Passcode: CRCNARocks
F&E Subcommittee Meeting	Sun, April 14, 4pm – 5:30pm	Meeting ID: 290 350 0360 Passcode: CRCNARocks
Regional Assembly	Sat, April 20, 9:30am – 5pm	2495 E 13th St. Loveland, CO 80537 Meeting ID: 839 9290 0645 Passcode: CRSCNA
F&E Subcommittee Meeting	Sun, April 21, 4pm – 5:30pm	Meeting ID: 290 350 0360 Passcode: CRCNARocks
CRCNA XXXVIII Pancake Breakfast	Sat, April 27, 9am – 12pm	Hillside Community Church 8085 E Hampton Ave, Denver, CO 80231

Programming Subcommittee Meeting	Sun, April 28, 6pm – 7pm	Meeting ID: 290 350 0360 Passcode: CRCNARocks
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