

CRCNA XXXVIII Meeting Minutes

February 10, 2024

9:00am Open Meeting – Serenity Prayer

Clean Time Celebrations: Rob 7 yrs, Herb 38 yrs, Dan 16 yrs

Matt read 12 Concepts

CRCNA 38 Committee Roll Call

No new members

Open Admin Positions (need to be elected at Region):

Vice Treasurer (suggested clean time – 5 years)

Open Subcommittee Positions (need to be elected at CRCNA Meeting):

Print and Display Chair (suggested clean time – 4 years)

Merchandise Chair (suggested clean time – 4 years)

Registration Chair (suggested clean time – 4 years)

Administrative Reports:

Chair: Dan B.

Did some work prior to the regional meeting rounding up volunteers. At last month's Region, Ricky M was elected treasurer, Dave R was elected vice-chair, and Sage B was elected secretary.

Received an email on a speaker submission, will make sure it gets to Sandra, Programs chair. CRCNA Vice Treasurer, Print & Display Chair, Registration Chair, and Merchandise Chair are still open; will be going to meetings in various areas this month to try to find volunteers.

Reminder to committees that we need to make sure we're working on budgets for approval at the April assembly.

Vice Chair: Dave R.

Requested meeting schedules from all subcommittee chairs so he can attend, has the ones for Fundraising & Entertainment.

Discussion during today's meeting: Subcommittees are encouraged to put their planning meetings on the Regional calendar.

Treasurer: Ricky M.

CRCNA Treasurer Report // 02/10/2024

Hello,

After being elected a couple weeks ago, I put together a quick update for my report as CRCNA 38 Treasurer for 02/10/24 meeting. Not too much to report so far as we are just getting started, but I thought I add just where I/We are in the process...

1. I've recently connected with Jay from CNAC and we are working on getting me added as a signer for the bank account. The financial institution sent me a secure link last night too complete and I have begun the process with them.
2. I received the email from Sage with the zip file containing information for the treasurer position. It includes last years wrap up, and all pertinent files for the upcoming CRCNA 38!
3. I am so very grateful to get too be of service. I look forward too engaging and working with all of you as we map amother wonderful CRCNA!

ILS,

Rick M

CRCNA 38 Treasurer

Vice Treasurer: OPEN**Secretary: Sage B.**

Hello everyone!

I was elected in to the Secretary position at the Regional meeting in January, and I just want to express my gratitude to this committee for your support and your vote of confidence! I will do my best, and I look forward to serving with this amazing committee! WOOOO!

I sent out the minutes from our January 13, 2024 meeting to CRCNA@googlegroups.com. I tried to figure out where to send them so they could be added to the Regional website, and was told that our website chair could upload them. If this is not how it's done, let me know and I'll try again!

With Kathleen's help, I was able to gather the items needed to create packets for each of our admin committee members and each subcommittee chair. These include the following:

- CRCNA 37 minutes (so you can look at the final report for your committee, get info you'll need for your committee this year, etc)

- CRCNA 38 Timeline (I've updated the dates on this spreadsheet, except for a couple of dates I wasn't able to find, which I put question marks on)
- Guidelines
- Budgets from CRCNA 37 (to help you create your budget for CRCNA 38)
- CRCNA Expenditure Voucher
- General Waiver Form
- Venue Use Rental Form
- For Merchandise: Merchandise Subcommittee Income Form
- For Registration: Registration Subcommittee Income Form
- For the Chair: Speaker Release form and CRCNA Survey form (I wasn't sure which subcommittee these would need to go to)

Y'all should've gotten an email from me with a zip folder yesterday. These items are also in Google Drive in the "CRCNA Shared Drive".

I'm also keeping our Contact List up to date, and will be sending out an updated list each month along with that month's minutes.

Lastly, I won't be able to check the CRCNA PO Box on a weekly basis, but I know someone else said they would do that (can't remember who it was...) so I just wanted to ask if that's happening?

Thank you for this opportunity to be of service!

Sage B.

Subcommittees Reports:

Hotels & Hospitality Chair: Matt D.

February 2024 Hotels and Hospitality Report

Hello all,

This past month has been used to get some preliminary information from the hotel for budgets. I just received the high level info for food and bev yesterday (2/9/24), so I will have my budget done by next meeting. I am waiting on a few things:

First, hopefully the Colorado NA areas have some idea on whether the fellowship would like me to pursue the idea of a beef option for the dinner, as that will drastically effect the F&B budget.

Second, I am waiting on the hotel to give me some idea of AV costs compared to the equipment we used last year.

And third, Michael is our contact at the hotel, but he is just the sales manager. He has been incredibly helpful, but until we have our banquet/event manager assigned to us from the hotel,

the information will be high level. Once we have that person, these questions will have much more defined answers. I am hoping to have that person assigned by our March meeting.

Speaking of March, I spoke with Michael about bringing down some of the subcommittee chairs so they can see the space, he thought that was a great idea. We both agreed that it would be more beneficial to wait until our event manager is assigned, so that there is not miscommunication when there is a handoff between himself and that event manager.

Finally, we have our hotel room reservation link. I sent this info out yesterday, but here it is again. Grant was awesome and said we will get that up on the website as well as create a QR code.

There are three options:

1. A standard room (king or queen) for \$139 a night.
2. An upgraded room that has a balcony (king) for \$159 a night.
3. An upgraded room that has a balcony (two queens) also for \$159 a night.

All three options go towards our room minimum. Remember, we are comped all of the banquet space as long as we meet or exceed the room night minimum. So please, encourage people to reserve a room.

They must reserve the room through this link to get the special pricing and for it to count toward our room total.

No payment is required before the event.

Here is the link: <https://book.passkey.com/go/CRCNANov2024>

In loving service,

Matt

Discussion during today's meeting about whether or not to have a beef option, as it will be costly. OTW Area would like the option to pick beef. Pikes Peak Area didn't seem to have a strong opinion one way or the other. Matt will get cost estimates.

Fundraising & Entertainment Chair: Gari G. absent with notice, sent report

FUNDRAISING & ENTERTAINMENT REPORT FOR FEBRUARY 10, 2024

Howdy Y'all!

Fundraising & Entertainment is Rock-n'-Rolling along! We have 5 members on the committee, so far, and we are all actively recruiting to get more members from every area. Our subcommittee's guiding spiritual principal is "**Inclusiveness.**" We want every CRCNA38

attendee to feel that they are truly a “part-of” the joy we find in Recovery! We are planning lots of fun events, so that we can all fully celebrate our freedom from active addiction together at CRCNA38!

I met with last year’s F&E chair, Beth, and she helped me understand the myriad of tasks that are involved with planning the Pancake Breakfast. I also met with web-master Grant, who helped me with site navigation and email issues (twice!!). I have also recently talked with Sandra (Programs) to discuss speaker selection, and Matt (Hotels) to discuss venue options. (**and thank you Sandra, for letting me know about the CRCNA Guidelines!!*)

As I discover the tasks associated with this position, I am also creating my own outline/timeline to accompany the Guidelines, and that way, whomever becomes the F&E Chair next year can easily see the work that I’ve done this year. Hopefully will help them to plan, and schedule their time and tasks, as much as it’s helping me to see it all in writing!

I have reached out and sent recruitment flyers to all the other CRCNA38 subcommittee chairs, each of the liaisons, and to all of the Area’s Activities Subcommittee Chairs that I found contact information for as well.

During February I will continue to recruit new F&E subcommittee members, and I will also be:

- Touring the proposed Pancake Breakfast venue
- Doing an inventory of supplies at the storage
- Gathering NA T-shirts for the quilt, and finding quilt-maker(s), and
- Exploring/supporting other possible fundraising events in the various areas.

February will be an extra-busy month for me, and I am concentrating on these early preparations, because I will be working out-of-state during the month of March.

The Pancake Breakfast will be held on April 27th from 9:00 am until noon. The F&E subcommittee has scheduled 4 more meetings prior to the Pancake Breakfast for planning.

F&E has lots of FUN ideas for CRCNA38! I have asked Grant to post a F&E Subcommittee Recruitment flyer on the CRCNA website, and the other Subcommittee Chairs, Liaisons, Area Activity Chairs, and various members to circulate the flyers at their local meetings. We hope to have a full team of imaginative and energetic NA members who can make our FUNdraising and Entertainment ideas become realities. F&E is looking forward to helping us all make CRCNA38 the best Colorado NA convention ever!

Program Chair: Sandra J.

CRCNA Programming
February 2024

- Assembling Subcommittee
 - o 9 members total: representatives from Off The Wall, Steamboat, Boulder, Mile High
 - Still working on Pikes Peak, BFE, and Serenity Unlimited

- Seeking submissions for main speakers
 - Flyer created by subcommittee and widely distributed online
 - Members announcing in meetings
 - 8 submissions received
- Tech support from one member who is uploading all submissions into a google drive for easing listening
 - Feedback on speakers is being tallied by use of qualitative form
 - Discussion of speakers to occur among subcommittee at next meeting drawing on forms as a reference
 - 4 speakers have been assigned to be listened to for upcoming discussion
- Next meeting scheduled for February 25th 6pm on Zoom

Hospitals & Institutions Chair: Zac H.

Will work on scheduling dates for planning meetings and get those on calendar. Will also join the hotel walk-through to get an idea on the space for H&I.

Convention Information & Website Chair: Grant K

CRCNA XXXIII Web & Info Report February 2024 Hi all, Not a ton to report on for me this month. Just placed some fliers on the website for programming’s call for speakers, the theme & logo contest, and for the F&E subcommittee. I have also put a link to the hotel reservations on the website as well, and created a QR code for the link.

Thanks for letting me be of service, Grant K



Discussion today: Web doesn’t usually have a budget, so we won’t have one for this year. Deadline for theme and logo submissions will be March 26, which is before the theme & logo reveal at the Pancake Breakfast in April.

Print & Display Chair: OPEN (Grant K stepping in)

Grant will reach out to Kathleen to work on a budget for this subcommittee. Dan will help with this also.

Merchandise Chair: OPEN

Dan will work on a budget for this subcommittee. Dave will help with this also.

Registration Chair: OPEN

Dan will work on a budget for this subcommittee. Dave will help with this also.

Liaisons Reports:

Pikes Peak: Rob V

At the area meeting there was passive agreement on having beef as an option at the banquet. Included F&E flyers in his report to the area. He'll also bring the other flyers and info from today's meeting to the next area meeting.

Mile High: Herb B.

No report. Committee welcomes Herb!

Boulder: Kelly J.

At the area meeting, concern was brought up about the more liberal hospitality room: what if someone gets sick- who has the liability?

CRCNA Committee responded to this question today, advised that no crockpot or home-cooked foods will be allowed, only pre-packaged storebought foods; also CNAC provides liability insurance for the event.

Off the Wall: Tamara J

At the area meeting there was loose consensus on keeping the beef option at the banquet.

There may be someone who can step in as liaison, but doesn't have the clean time suggested, so she may shadow Tamara for a while and then volunteer for the liaison position when she does.

Others: BFE, Mountains West, Serenity Unlimited, Ute Pass

None present.

Other Business / Final Discussions:

- Google Drive- committee chairs are encouraged to use this going forward.
- Subcommittees, please remember that flyers should include only NA approved symbols. Find these here: [Local Service Resources - NA Logos](#)
- Unity Days – Ricky and Dan will be attending, will have flyers available.

Next CRCNA 38 Meeting:

March 9, 2024 at 9:00 AM on Zoom

Meeting ID: 290 350 0360

Passcode: CRCNARocks

<https://us02web.zoom.us/j/2903500360?pwd=TVBrSIF3TEF4QUZORHhaT0NVYk5FUT09>

Adjourned Meeting at 11:29 AM.

***Upcoming Dates**

(accurate as of 2/10/24- check nacolorado.org/calendar/ for most up-to-date info):

Meeting	Date / Time	Zoom / Location
F&E Subcommittee Meeting	Sun, February 25, 4pm – 5:30pm	Meeting ID: 290 350 0360 Passcode: CRCNARocks
Programming Subcommittee Meeting	Sun, February 25, 6pm – 7pm	Meeting ID: 290 350 0360 Passcode: CRCNARocks
CRCNA 38 Committee Meeting	Sat, March 9, 9am – 12pm	Meeting ID: 290 350 0360 Passcode: CRCNARocks
CRSCNA Regional Meeting	Sun, March 17, 10am – 5pm	Meeting ID: 828 1901 4390 Passcode: CRSCNA
Programming Subcommittee Meeting	Sun, March 24, 6pm – 7pm	Meeting ID: 290 350 0360 Passcode: CRCNARocks
F&E Subcommittee Meeting	Sat, April 6, 4pm – 5:30pm	Meeting ID: 290 350 0360 Passcode: CRCNARocks
F&E Subcommittee Meeting	Sun, April 14, 4pm – 5:30pm	Meeting ID: 290 350 0360 Passcode: CRCNARocks
Regional Assembly	Sat, April 20, 9:30am – 5pm	2495 E 13th St.

		Loveland, CO 80537 Meeting ID: 839 9290 0645 Passcode: CRSCNA
F&E Subcommittee Meeting	Sun, April 21, 4pm – 5:30pm	Meeting ID: 290 350 0360 Passcode: CRCNARocks
CRCNA XXXVIII Pancake Breakfast	Sat, April 27, 9am – 12pm	Location TBD
Programming Subcommittee Meeting	Sun, April 28, 6pm – 7pm	Meeting ID: 290 350 0360 Passcode: CRCNARocks