



CRCNA XXXV June 05, 2021 Minutes

Meeting Opened 9:00 am Via zoom

Opening Prayer and Reading of Concepts: Mark M

Clean time observed for: None

Roll Call

Approval of Minutes: Approved

Visitors: Steve K, Ian D, Darren L

Chair Written Report:

CRCNA XXXV Chair Report Joann D. 06/05/2021

This month I attended the Registration & Merchandise Sub Committee meetings. I met Registration at storage this month and they received one box of supplies from a prior convention. Merchandise chose a jewelry vendor and spoke about preconvention t-shirt sales and convention merchandise sold to date.

Marcia has the quilt and is in the process of putting the binding on. Hope to have this completed by next month. Please continue to announce that we need CRCNA t-shirts for the 2022 quilt.

I spoke with Lucy from Burning Queens and have booked us for the Poker Tournament this year to be held on Friday night. They will provide the playing surfaces, dealers, chips, and cards for the event. In 2019 we paid them \$200.00 and this year I would like to pay \$400.00. I sent two emails to the church, one last month and one this month. They are still not allowing outside groups to meet in their facility. I have contacted Bearcomm and our quote for this year's rental of 13 radios and supplies is \$432.00.

The June event has been successfully changed to June 12 which is next week at Collyer Neighborhood Park. This is a speaker meeting only and we will pass the basket at the meeting. Registration and Merchandise will be available during this event.

Currently our open subcommittee chair positions are Print & Display and F & E. Please let the fellowship know we need a Vice Chair and a Vice Treasurer. The next regional meeting will be 07/18/21, virtually via zoom at 10:00AM.

Our next meeting will be via zoom on 07/10/21 at 9:00am.

In Loving Service,

Joann D

Vice Chair: Open

Treasurer Written Report:

CRCNA XXXV Treasurer Report Mark M. 06/05/2021

Our beginning balance was \$8,049.88. We had \$4,873.00 income. Expenses were \$158.83 PayPal charges, \$4.00 in bank charges and \$115.00 to the Longmont City council for the permit and use of the park. I wrote a check for \$1,023.70 to West Press for Merchandise. That gives us an available balance of \$11621.35. Of income \$3,944.00 was from Registration Early Birds Dinners Breakfasts and Newcomer donations. F&E contributed \$135.00, and Merchandise was \$619.00.

Our first fund raising event is in a week and I am a little concerned about how funds are going to be raised. Are we going to be doing registrations and or selling merchandise? How is that going to be done. Will I have to go to the bank and withdraw money for making change and how much and in what denominations do I get? Are we taking donations also? Who or what will they be for?

Income Statement

Colorado Regional Convention of Narcotics Anonymous 2021

Consolidated P&L	Current Year	Budget	Variance
Revenue			
Registration	\$ 6,165.00	\$ 10,300.00	\$ (4,135.00)
F&E	\$ 308.00	\$ 1,431.00	\$ (1,123.00)
Merchandise	\$ 1,356.00	\$ 6,274.20	\$ (4,918.20)
Expense			
Registration	\$ -	\$ 7,665.00	\$ (7,665.00)
F&E	\$ 274.48	\$ 4,875.00	\$ (4,600.52)
Merchandise	\$ 1,023.70	\$ 10,600.00	\$ (9,576.30)
Programs	\$ -	\$ 2,660.00	\$ (2,660.00)
H&I	\$ -	\$ 645.00	\$ (645.00)
Hospitality	\$ -	\$ 24,580.00	\$ (24,580.00)
Printing	\$ -	\$ 1,145.00	\$ (1,145.00)
Administration	\$ 697.17	\$ 4,762.50	\$ (4,065.33)
Net Income (Loss) before Donation	\$ 8,258.85	\$ (38,927.30)	\$ 47,186.15
Regional Donation	\$ -	\$ -	\$ -
Net Income (Loss) after Donation	\$ 8,258.85	\$ (38,927.30)	\$ 47,186.15
Stats			
Early Bird	101	-	101
Pre Registration	-	-	-

On Site Registration	-	-	-
Total Registrations	101	0	101

Profit on Merchandise	25%	-69%	-95%
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Balance Sheet

Hotel Deposit	\$ 6,637.50	\$ -	\$ 6,637.50
Cash Drawers	\$ -	\$ -	\$ -
Total Balance Sheet	\$ 6,637.50	\$ -	\$ 6,637.50

Bank Reconciliation

Starting Balance - Balance Sheet	\$ 10,000.00	Starting Balance includes Ending Bank Balance and Ending Balance Sheet Balance
Net Income (Loss)	\$ 8,258.85	
Ending Balance	\$ 11,621.35	Amount should tie with Bank Account Balance
	\$ 11,621.35	Bank Balance
	\$ -	

Vice Treasurer: Position Open

Secretary: All subcommittee chairs can go to the following to find the email associated to their subcommittee. If your contact information is not current, get with Mike H.

1. nacolorado.org/crcna
2. CRCNA Resources
3. CRCNA XXXV Subcommittees

Subcommittee Reports:

Hotel/Hospitality Written Report:

CRCNA XXXV Hotels and Convention Chair Report Kurt B 06/05/21

Hello Fellow committee members,

Attached is your latest your breakdown:

Thursday - 16 rooms Friday - 101 rooms
Saturday - 104 rooms Sunday - 6 rooms
Monday - 1 room Tuesday - 1 room

Rooms are sold out on Friday night, but you still have 17 rooms available on Saturday night only. We have set up additional room blocks with a few overflow hotels. Please see the overflow hotel options within the area.

We have room blocks at SpringHill Suites. 5 out of the 10 rooms are sold. We also have My Place in Loveland which at this time has no reservations reserved. We will contact Candlewood Suites and Holiday Inn (if necessary) but they require a contract. The first two hotels do not so we have contacted them first.

- The guest speaker rooms have been confirmed, Confirmation number 87963080. I need to put names on them unless Kathleen has already taken care of that.

I spoke with James Burton of AV at Embassy Suites. He received the Program (thanks Kathleen for meeting w me and finalizing the program) James and I spoke yesterday. He has been reviewing it. We have provided everything he needs to get us an estimate for our wants and needs. Once that is reviewed, he will get us a list of what is required. We are actively working on this project. We may still be able to offer the possibility of a local broadcast of meetings so that people can use their laptop and dial into meetings. This is something we could offer at the hotel.

I asked the Merchandise Committee to offer a special item or items for the table gifts. The discussion is that we purchase items for the table gift at cost to save money for other needs for my budget. I'm going to offer a different way of providing table gifts.

Next month is finalizing the AV budget and making sure we have names on hotel rooms for speakers. The table gifts will continue as well as working with H&I to secure the meeting broadcasts.

Thanks for letting me serve.

Your humble servant - Kurt Breuer Hotel and Hospitality Chair abaynard@yahoo.com

Programs Written Report:
CRCNA XXXV Program Chair Kathleen L. 06/05/2021
Subcommittee Members

Chair: Kathleen L.

Vice Chair: Open

Marathon Meeting Lead: Jim M.

Speaker Seeker: Trino F.

Lead for Workshop Chairs & Readers: Amy J.

Old Business

Program Budget	Complete
Program Timeline	Complete

Reserve Speaker Rooms (8 rm nights)	Complete
Taper Selection 2 Tape Audio Production	Complete
Hotel Convention Room Needs to H&H	Complete/Attached
June Event speakers & format	Complete/Attached

Current Business

Continue Listening to Speaker Tapes	July 03, 2021
Main Speaker Suggestions	July 10, 2021
Workshop and Marathon Mtg Topics Draft	July 10, 2021/Workshop Topics Attached

New Business

Workshop/Marathon Mtg Topics Final	CRSCNA July 17, 2021
Main Speakers Final Selection	CRSCNA July 17, 2021
Register Speakers	July CRCNA Registration
Speaker Flights/Gifts	July (Probably Sept/Oct)
Program Schedule to P&D	August/Final September
Room Set Ups/Tables, Etc. to H&H	September
Finalize Workshop Speakers	September
Submit Program to Taper	September
Workshop Chairs/Readers	September/October
Final Report	December

CO History Room will have a “Narcotics Anonymous Eternity Wall”

Basic Text Book Drive – overview

Elections - Program Subcommittee Vice Chair – Open

Next Program Meeting – July 3, 2021 at 8am, 1923 59th Ave, Greeley, CO The Blue Mug

Running Budget:

Category	Amount Requested	Date of Disbursement	Amount Paid
Clerical Supplies	\$175	Varies	
NA Historian Travel	\$450	July, 2021	
Main Speaker Travel	(\$125 x 3) \$375	July, 2021	
Gifts	(\$35 x 4) \$140	July, 2021	
Room Nights	(8 Total) (5 Comp) \$390	Hotel Contract Date	
Banquets/Breakfasts	(\$55 x 4) + (\$35 x 4) \$360	Hotel Contract Date	
Total	\$1,890		
Approved from CRSCNA	\$3,325.00		

Merchandise Written Report:

CRCNA XXXV Merchandise Report Karl W. 06/05/2021

Greetings,

We held the meeting on the 25th, with 8 people in attendance.

Items discussed were pre-convention shirt's (sold 34 at this time.) Sales end 6/1/21.

Looking forward to working with liaison's on delivering them.(Ordered 51 shirt's 6/1/21)

Will have a limited number for sale at the June 12 event.

We looked at 3 bids from vendors and chose Serenity Sam. With that come's the opportunity for manufacturing from his shop. If we want something for registration bag's we will need to act soon.

Online sales were \$1.049 00 as of last week.

Next meeting will be June 29 @ 7:00 PM. We will be talking about clothing vendor contract.

Feel free to drop by with input or ideas any time.

Karl W.

Merchandise Chair

970-373-9417

Registration Written report:

CRCNA XXXV Registration Report Lena S. 06/05/2021

Good morning. Moving right along.....and, YES! REGISTRATION IS OPEN!!!

Early Bird Registration	102	\$3,570
Friday Night Dessert Bar	8	\$136
Chance to win quilt	16	\$16
Saturday night banquet	33	\$1,815
Newcomer Fund Donation		\$90
Velvet Rope Seating		\$9
Generated Income		\$5,636

Thanks Mike for the reports.

Sarah L. still working on gathering info for swag.

Retrieved inventory from storage & will be counting before ordering bags, swag, etc.

Looking forward to event on the 12th.

Excited to have new members on the committee. Next meeting is today at 1pm.

In Loving Service

Lena

Website and Information Written report:

CRCNA XXXV Web/Info Report Mike H. 06/05/2021

I turned off Pre-Convention Shirt sales on June 1st and provided a spreadsheet of those orders to the Merchandise Chair. I have provided summary spreadsheets to Merchandise, Registration, and Hotel and Hospitality as well as a full sheet of all order details.

I sent flyers with convention information to the following Regions,

Upper Rocky Mountain Region (Wyoming), Utah Region, Rio Grande Region (New Mexico), Mid-America Region (Kansas), Montana Region, Southern Idaho Region, Upper Midwest Region, Lone Star Region, Oklahoma Region, Arizona Region, and to NAWS. I still need to send flyers directly to each of our Colorado Region Areas.

I posted information about the overflow hotels.

I will finish cleaning up the two laptops and have them ready to use or pass on by our next meeting in July.

Timeline of future website action...

July 1st Stop Early Bird Registration and start Pre Registration

July ??? *Open Hospitality Room Sign up*

July ??? *Update Topics and Open Marathon Room Sign up*

Sept 1st Stop Pre Registration and start full Registration

Sept 30th Close Online Merchandise

Oct 31st Close Online Registration

Online Store Sales to Date \$7709.00

Registrations / Meals / Misc

Item Name	Quantity
CRCNA XXXV Early Bird Registration Total	102
CRCNA XXXV Friday Night Dessert Bar Total	8
CRCNA XXXV Quilt Chance to Win Total	16
CRCNA XXXV Saturday Night Banquet - Beef Plate Total	17

CRCNA XXXV Saturday Night Banquet - Chicken Plate Total	13
CRCNA XXXV Saturday Night Banquet - Vegetarian Plate Total	3
CRCNA XXXV Sunday Morning Breakfast Total	19
Newcomer Fund Donation Total	90
Velvet Rope Seating for Saturday Main Speaker Meeting Total	9

Merchandise

Item Name	Quantity
CRCNA XXXV Ballcap (Black) Total	1
CRCNA XXXV Fleece Pullover 1/4 Zip (No Hood) Total	2
CRCNA XXXV Full-Zip Hooded Fleece Total	7
CRCNA XXXV Large Coffee Mug Total Total	20
CRCNA XXXV Long Sleeve T-Shirt Total	3
CRCNA XXXV Pre-Convention Short Sleeve T-Shirt Total	37
CRCNA XXXV Short Sleeve T-Shirt Total	8

Thank you for allowing me to serve.

Mike H

Print/Display Written Report: Position remains open.

H&I Written Report:

CRCNA XXXV H&I Report Matt D. 06/05/2021

We continue to meet every other week. We have reached out to every facility and have contact and interest from at least 50% of the facilities. We are finalizing our agenda for our time slot at our next subcommittee meeting.

Next steps

- 1) Decide on literature order
- 2) Secure speakers

We meet every other Saturday at 2pm. Next meeting is May 8th.

Elections:

- Mike H has volunteered for the Vice Chair position. That will be voted on at the next regional meeting on 7-18-2021 10:00 am. Thank you Mike for your service.
- Ian D was nominated for Print and Display. Ian qualified himself and was voted in as the Print and Display Chair. Thank you Ian for your service.
- Fund Raising and Entertainment chair position remains open.

Fundraising/Entertainment: Position Open

CRCNA Liaisons reports:

BFE Not represented

Mile High Paul M/present

Boulder Matt D/present

Off the Wall Ernie S/not present

Pikes Peak Jerri Ann K/present

Ute Pass Not represented

Serenity Unlimited Not represented

Old Business

- June 12 Sponsor/Sponsee event in Longmont is on. Final preparations are being made.
- Friday night poker tournament is still being planned, more to come.
- Saturday night entertainment is still being sought and planned, more to come.
- Friday night dance or musical event of some kind being discussed, more to come.

New Business

- August 18, 2021 speaker jam discussion started today, more to come.
- Discussed getting with Pikes Peak area and Mile High area to see if they are willing to hold CRCNA fund raising events.

Open Discussion:

Much help is still being needed to complete all on going tasks. Thank you for all who are helping.

Meeting Closed: 11:50 pm

Next Meeting: July 03, 2021 9:00am MT

Zoom ID 290 350 0360

Password CRCNARocks