



CRCNA XXXIV September 12, 2020 Minutes

Meeting Opened 9:00 am Via zoom

Opening Prayer and Reading of Concepts:

Clean time observed for: Lena S. 4 years, Kurt B. 32 years, Kathleen L. 33 years, Zach V. 5 years

Approval of Minutes: Approved

Visitors: Michael H, CNAC Board member

Chair: Open Dave A stepped down as CRCNA Chair

Vice Chair: Written-CRCNA XXXIV Vice Chair Report 3/07/20

It has been a busy month. I had to go back to the Hotel to negotiate our banquet pricing. After several phone calls, Dave, the hotel, and I had a conference call on 3/3. The result is that we negotiated a tiered pricing agreement, addendums to the current contract and the following two years. Our beef meal is 45.00, chicken and vegetarian are 39.00. Breakfast will remain the same at 26.00. I will be finalizing this within the next week. I attended the Registration and Program meetings this month. I was able to get on the phone with our registration committee. This committee has a good amount of support. It was good to hear the willingness to serve and I plan on attending this month in person. Program is going well. They are listening to speaker recordings and are getting closer to selecting our main speakers.

I also went to the church for the breakfast to give them our rental fee and to tour the facility. I was so happy I did as there was a communication error on their part. The result is that I believe we got a better deal. We will be setting up in the gymnasium. The entrance will be on the eastside of the building. We will have an industrial kitchen and will be away from the other event that will be happening. I will be picking up the necessary keys and a receipt on April 8th while I am in Denver. I believe we will be able to start setting up at 7am the day of our event but will confirm this by our next meeting.

In Loving Service, Joann D

Questions Asked: What check was destroyed by prior Chair. Answer: Check to Embassy Suites of \$2212.50.

Treasurer: Written-

As of this report the bank balance is now \$8,685.33. The previous balance as of 7/7/2020 was \$6200.53. Since then there were deposits of \$100.00 return of rent for the Pancake Breakfast less a disbursement of \$69.90 to Dave A. for the use of his wife's Zoom account for the last few CRCNA meetings. This also includes the \$2212.50 check that was voided for the May's deposit at Embassy Suites. That makes a balance of \$8443.13. our actual bank balance is now \$8685.33 because a deposit was made on 7/20 of \$242.20 signed by David, who I assume is Dave A. I do not remember or know what these funds come from. I confess I have encountered some confusion over some of the details in the treasury data due to the length of time I have not been engaged with the account. Its all good though as the bank account and the Income statement in the spread sheet agree.

There is still \$232.88 in the PayPal account that I will leave in there until the committee decides what to do with the online store. I will be required to attend the Regional Assembly with a report next week as well as the next CNAC board meeting on the 26th. I would like to have a final accounting of merchandise sold by that time to finalize this year's convention tax liability. I would like to request the web servants help with this by taking an inventory of the web store merchandise sales that I can compare with my own data.

Income Statement

Colorado Regional Convention of Narcotics Anonymous 2020

Consolidated P&L

	Current Year	Budget
Revenue		
Registration	\$ 2,290.20	\$ -
F&E	\$ 233.00	\$ -
Merchandise	\$ 1,006.10	\$ -
Expense		
Registration	\$ -	\$ 7,665.00
F&E	\$ 100.00	\$ -
Merchandise	\$ -	\$ 10,050.00
Programs	\$ 392.20	\$ 1,497.20
H&I	\$ -	\$ 1,445.00
Hospitality	\$ -	\$ 23,480.00
Printing	\$ -	\$ 1,792.50
Administration	\$ 168.97	\$ 3,957.50
Net Income (Loss) before Donation	\$ 2,868.13	\$ (49,887.20)

Regional Donation	\$ -	\$ -
Net Income (Loss) after Donation	\$ 2,868.13	\$ (49,887.20)

Stats

Early Bird	27	-
Pre Registration	-	-
On Site Registration	-	-
Total Registrations	27	0

Profit on Merchandise	100%	#DIV/0!
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Balance Sheet

Hotel Deposit	\$ 4,425.00	\$ -
Cash Drawers	\$ -	\$ -
Total Balance Sheet	\$ 4,425.00	\$ -

Bank Reconciliation

Starting Balance - Balance Sheet	\$ 10,000.00	Starting Balance includes Ending Bank Balance and Ending Balance Sheet Balance
Net Income (Loss)	\$ 2,868.13	
Ending Balance	\$ 8,443.13	Amount should tie with Bank Account Balance
\$ 8,685.33	Bank Balance	

\$ (242.20)

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Question asked: how many refunds were given, Answer: 2

Vice Treasurer: James has resigned. Position Open

Secretary: Mailbox has 2 bank statements and a CD. Cannot use my Lap top that Zach fixed, update software needed.

Liaisons:

BFE-**Not represented**

Mile High-**Not represented**

Boulder- New Liaison: Matt D. **WELCOME!!!**

Off the Wall-**Not represented**

Pikes Peak-**Not represented**

Ute Pass-**Not represented**

Subcommittee Reports:

Hotel/Hospitality: No Written report: Nothing to report.

Programs: Written report **CRCNA XXXIV Program** Report September 2020

Old Business:

The program schedule and marathon meeting list were approved through Region during the July 2020 CRSCNA. We will update you on any revisions.

New Business:

Jim M. and I met on Friday and as soon as this service body would like us to resume the Program Subcommittee mtgs, we will schedule mtgs and make sure they are posted.

At that time, we will resubmit the budget, touch base with the main speakers, and continue seeking workshop speakers. We will also build the MM sign up link along with the workshop chair and reader sign up link, which will launch summer 2021.

We have gone through the Program archives and will begin building the folders for main speaker, workshop, and marathon meetings.

Thank you for letting us be of service, ILS, Kath

Merchandise: Written Report: Merchandise report 9-12-20

Hello all, it is great to be back at this project. To be honest not much has happened up until recently. We have just been sitting back waiting for the store to close. Recently though a few committee members got together and looked over our sales as of now. We also worked on getting our logo sent over for production. Unfortunately, we kind of need our final tally of sales to move forward with the logo production. While we worked on these things, we had a conversation with another committee member with a lot of experience in this type of work. She did some research and found some good deals on some of the blank garments we will need. Unfortunately, the sale that she saw was ending on the 13th. So, it is the merchandise committees request to go ahead and purchase what we know we will need based on what we have sold already. It looks like we can save quite a few bucks from our original budget request. Unfortunately, I do not have exact price per garment as that was just too much info to transpose for this meeting. I can tell you that we are going to be at or under our per item budget and well under the total merch budget for the year as we only sold 50 items or so. I ask the committee for authorization to purchase what we have sold online already. I will need the card number at some point to pay for this invoice when the items arrive. Mark could take care of this or I can handle it. No worries either way. Also, will need the card to order the logos online when that time comes up.

Luckily, we still have committee members that are excited to see this project through. We are looking forward to producing some solid items while staying on or under budget. We have some good game plans for production.

The committee asks that we all announce that the store is closing soon and to please get your last-minute sales in.

Also, we ask for continued support from our committee members to help get these items out to their areas when the time comes. We are envisioning a date and time in each area where people can meet up for pickup. We will cross that bridge when we get there. Just want to keep it in mind.

In loving service, Jeff R.

Jeff R has verbally resigned.

Registration: -CRCNA Registration Report -Verbally stated a Committee member has stepped down.

Website:

CRCNA XXXIV Web and Information Report – September 2020

As most of you are aware, this is my third year as CRCNA Web and Information chair. If I were to stay on for next year, it would be my 4th straight year in this position. In the spirit of rotation, I have made the decision to step down as Web and Information chair at the end of this year's cycle.

I will remain available throughout the duration of this year's committee business and I am happily willing to train and provide ongoing support to the next person to take this position.

Being a part of CRCNA has been an overwhelmingly positive experience. I am deeply grateful to have been able to have served with all of you.

The website has been updated to reflect current committee members at the time of this writing. The blast has been edited to include current committee members.

Here is a breakdown of what has been sold on the webstore as of 9/8/2020. This is not a final accounting since the webstore remains open until September 30th.

43 orders, 103 items sold, \$3,581.00 gross sales, \$70.00 in returns, \$108.00 in shipping fees (\$6.00 flat rate), \$3,619.00 total sales, \$3,511.00 net sales.

In Grateful Service,

Zach V.

Fundraising and Entertainment. OPEN

Hospitals/Institutions: Not present

Print/Display: Angie R. has verbally resigned at last meeting. Position Open

BREAK @ 10:00

Elections:

Website: Mike H was elected. Congrats!!

Chair: Open

F&E: Open

Print/Display: Open

Vice Treasurer: Open

Merchandise: Open

Old business:

\$45.00 check for Fundraiser meeting place given back to us.

Merchandise store closing Sept 30. Coordinating final numbers for October meeting

New Business:

Proposal: To create a Banner for our 34 CRCNA Quarantined representation. PASSED

Proposal: To create a Unisex T black T shirt w/our logo Quarantined specialty item. PASSED

Proposal: To create our own Zoom account. PASSED (staring @November meeting).

Elections for Administrative Committee members @Region 9/19/2020.

Open Discussion: WhatsApp: It is a form of professional business; Secretary doesn't choose to use it as a form of decision making or any other business. She left the App discussion.

Meeting Closed 11:30.

Next Meeting will start Oct 3rd, 2020 @9:00

Outgoing Chair report to Region for the record:

CRCNA XXXIV Report to Colorado Region 07/19/20

Having not met here in 3 months, it is amazing what transpired in the interim. We met on 05/02 and 06/06 and moved our 07/11 mtg up to 06/27. The latter was in response to the CNAC mtg held on June 20th where it was decided, along with the hotel, to postpone XXXIV until 2021, and extend the contract to be for 2021,2022 and 2023. I was recovering from knee replacement surgery and the mtg was not focused. What was decided is that all items, but merch would be pulled from the web site. Sales of merch will end 09/30 giving the committee time to order apparel and get it marked with the 2020 logo and theme. Items will be shipped to the members that paid to do that around November 1st. The committee will set up shop in Pikes Peak, Mile High and OTW areas to hand out such merch as can. Those dates will be announced later. Whether the same logo will be pulled forward is unknown at this time. So please announce these could be quasi-rare and unique items. We meet again on 09/12 and have a few things to talk about. Please announce that hotel reservations should be cancelled so as to not have rooms to be paid for this November. The hotel is working with us on that, but personal responsibility is best.

Since the convention is postponed, the annual H&I training is no longer in place. Unfortunately, we will be dumping that in Chris's lap for 2020.

We hosted 3 virtual events. Support from the fellowship was underwhelming. The first garnered @ 80 people, the second @40 people with almost 50 for the third. If you subtract committee members, speakers and such, those numbers are reduced by 20 each. We had some wonderful speakers and our expectations were such that we purchased the ability to host up to 500 people. That \$100 was compensated for by Venmo donations at least. Thanks to those few that contributed.

We announced a no refunds policy, but so far we have returned \$70 for 2 registrations. If people ask, other than for merch, we will try to be accommodating. Rolling over all purchases to next year is our favored solution. I also have a check for \$2212.50 which was to be our 3rd installment payment which I will tear up. We have a check for \$217.20 which was to pay for the NAWS historian to fly here to do a presentation which has been returned. There is an odd duck as well. A letter addressed to CRCNA had a check made out to Colorado NA Inc for \$25. I will deposit those checks tomorrow unless I hear otherwise.

At the June 27th mtg, members were given the freedom to step down or continue on with CRCNA through next year. Our Vice Treasurer and Printing and Display chair resigned. However, after much thought and cussing and discussing, I've decided to step down as chair at this time. Having a stupendous and amazing person as Vice Chair in Joann D, I feel that the convention is in great hands so there are now 4 open positions. Administrative members need to be elected here, but F&E and P&D can be elected at any regular CRCNA mtg. It has been an honor to again serve at the regional level after a long absence. Friendships have been rekindled. I need not be surprised at the level of energy and dedication I see here in all aspects of the body. You all have my utmost respect. I will turn the chair and F&E notebooks over to Joann as well as the key to the storage unit.

Dave A.