

## CRCNA XXXIV June 6, Minutes

Meeting Opened 9:00 am Via zoom

Opening Prayer and Reading of Concepts:

Clean time observed for: None

Approval of Minutes: Approved

Visitors: Eric Region Chair, Vice chair Greg, and Steve K

**Chair: Written-**CRCNA XXXIV Chair Report 06/06/20 I believe the May virtual meeting was a success even though we had @ 1/2 the numbers of the previous event. Karen did a tremendous job as host! Kathleen has quite a lineup for Jun 20th and it should be a lot of fun. Whatever we can do to get addicts to join us would be great Being told I am arrogant and dismissive by members of this committee is not news to me. Thanks for the honest feedback. Since our last meeting I went to the storage shed, took t-shirts to the quilt maker and got the F&E notebook from Angie. The latter had contracts from last year so I will contact last year's DJ as well as look for other possibilities. I will work with Marica, our t-shirt quilt maker, about quantity and mostly quality of shirts that she will not be using and go from there as to making another one. So far we have sold 6 tickets for a chance to win. Kurt contacted the hotel about delaying the May payment and it was moved to June 13th. I would like to wait until after the CNAC mtg on June20th to make any payments. I scheduled my left knee replacement surgery for June 15th. I have put it off for 6 months and need to get it done. Setting up the June 20th event will be no problem as I have very little to do. Communicating with Joann has helped a lot. Great we are on the same page. A big wish for a wonderful wedding for Katie. How exciting! Hopefully, new information will give us a better picture for the future. Regardless of what happens I thoroughly enjoy the members of this committee. Trying to disagree without being disagreeable. Dave A

**Vice Chair: Written-**Questions were asked about Pancake brkfts, county Ordinance and permits.

CRCNA XXXIV Vice Chair Report 6/6/20 So far, we are still on the schedule for our Pancake Breakfast on August 8, 2020. I have also spoken with the Pikes Peak Activities Chair to begin planning for the Mexican Dinner and Bingo event to be held in September. I would like to reiterate and encourage everyone to stay on the same page. We must stay united. We are a great committee and communication is key during this time away from each other. In Loving Service, Joann D

**Treasurer: Written-** 6 June 2020 CRCNA Treasurer Report

Our starting balance was \$5107.40. Donations from the Virtual Event 2 was \$35.00. Pay Pal income from Registration and Merchandise was gross \$2163.10 less \$69.16 in fees left \$2093.94 deposited into 1<sup>st</sup> Bank. A check for the June deposit of 2212.50 was cut and mailed to the chair. When that check clears the bank our ending balance will be \$5023.84.

As of last May 26, there were 23 registrations and 11 dinner 7 breakfasts and 3 dessert bars. So far, the big sellers in Merchandise are fleece hoody's and mugs. There were 6 orders shipped. There have been no more orders since May 26. It appears that most of the registrants are former or current CRCNA servants. It also seems that the virtual event may have had some incentive to register. Hopefully, the next one proves this to be true. We need to be announcing registration is open at every meeting we attend to try and generate more registration. We need to remind everyone that the success of this convention depends on how many people pre-register as it is the main source of badly needed revenue for the costly convention technical support we will have to hire and the program printing and swag for the registrants.

I know that this convention committee is going to be under a ton of pressure in the next couple of months, especially if things do not pick up. I am concerned for those who may not be able to cope. We need some sort of perspective, so I looked at last years spread sheet and we had over \$12000.00 in the bank by June, but we did start with \$4000.00 less this year. That is only because we have paid all our deposits to the hotel up front which was not done last year. Last year there were only 13 early bird registrations by this time, so we are ahead of that. Clearly, we are still on track for this year if this trend continues so do not give up hope.

# Income Statement

## Colorado Regional Convention of Narcotics Anonymous 2020

### Consolidated P&L

	Current Year	Budget	Variance
<b>Revenue</b>			
Registration	\$ 1,690.20	\$ -	\$ 1,690.20
F&E	\$ 185.00	\$ -	\$ 185.00
Merchandise	\$ 435.10	\$ -	\$ 435.10
<b>Expense</b>			
Registration	\$ -	\$ -	\$ -
F&E	\$ 100.00	\$ -	\$ 100.00
Merchandise	\$ -	\$ -	\$ -
Programs	\$ 392.20	\$ 1,497.20	\$ (1,105.00)
H&I	\$ -	\$ -	\$ -
Hospitality	\$ -	\$ -	\$ -
Printing	\$ -	\$ -	\$ -
Administration	\$ 156.76	\$ -	\$ 156.76
<b>Net Income (Loss) before Donation</b>	<b>\$ 1,661.34</b>	<b>\$ (1,497.20)</b>	<b>\$ 3,158.54</b>

Regional Donation	\$ -	\$ -	\$ -
<b>Net Income (Loss) after Donation</b>	<b>\$ 1,661.34</b>	<b>\$ (1,497.20)</b>	<b>\$ 3,158.54</b>

### Stats

Early Bird	23	-	23
Pre Registration	-	-	-
On Site Registration	-	-	-
<b>Total Registrations</b>	<b>23</b>	<b>0</b>	<b>23</b>

Profit on Merchandise	100%	#DIV/0!	100%
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### Balance Sheet

Hotel Deposit	\$ 6,637.50	\$ -	\$ 6,637.50
Cash Drawers	\$ -	\$ -	\$ -
<b>Total Balance Sheet</b>	<b>\$ 6,637.50</b>	<b>\$ -</b>	<b>\$ 6,637.50</b>

### Bank Reconciliation

Starting Balance - Balance Sheet	\$ 10,000.00	Starting Balance includes Ending Bank Balance and Ending Balance Sheet Balance
Net Income (Loss)	\$ 1,661.34	
Ending Balance	\$ 5,023.84	Amount should tie with Bank Account Balance

\$	5,023.94	Bank Balance
\$	(0.10)	

**Vice Treasurer: Written-** Hello to all, Unfortunately, I was not able to stay on for the last event as my connection was horrible. This has been resolved and look forward to future events. I have been connecting with Mark and he has continued to show me, most recently, some of the working of the Paypal account, data entry and account balancing. James R

**Secretary:** Nothing to report

**Liasons:**

BFE-**Not represented**

Mile High-Paul L- **Present-**

Boulder-Lenard H. – **Not Present**

Off the Wall-Patrick-**Absent with notice**

Pikes Peak-**Not represented**

Ute Pass-**Not represented**

**Subcommittee Reports:**

**Hotel/Hospitality:** Written report given:

**Programs:** Written report

**CRCNA XXXIV Program Subcommittee**

**Date: Report for June 06, 2020**

**Old Business/Timeline Review**

- Main Speakers selected and Workshop Speakers/Presentation and Marathon Mtg topics are selected, confirmation is July 19, 2020 during the CRSCNA mtg. (see attachment)
- Workshop speaker tape submission open until July 31, 202 several spots remain open
- Taper is chosen, contract is submitted to CNAC for signature, waiting for direction
- CRCNA XXXIV June 20, 2020 event is confirmed and flyers are launched

**New Business**

- Basic Text Book Drive – Will resume BT Book Drive June 2020 Liaisons will continue heading this up
- Larimer County has opened up groups from 11 to 50ct with a permit. We would like to suggest having 3 or 4 in-person events this summer - 2 in July / 1 or 2 in August - to get the in-person thing kicked off. Since it is only 50, we probably should have a couple options available for people to choose from. We can have tickets available for each event and each person, spouse, kids, etc will need a ticket. I'll email Dave the permit and have it available to look over at the mtg. This will give us time to practice being best in-person and to see what works and what doesn't. Also shake the awkwardness of masks, distancing, etc. Topic for open discussion.
- Please find Program Schedule, BT Book Drive, Speaker, and June event flyers attached. MM draft will be sent this week.

**Updated CRCNA XXXIV  
Program Subcommittee  
Budget Category**

Amount Requesting

Date of Disbursement

Clerical Supplies	\$175	<b>Paid</b> 01/04/2020
NA Historian Travel	\$217.20	<b>Paid</b> 03/07/2020
Main Speaker Travel	(\$125 x 3) \$375	07/11/2020
Gifts	(\$20 x 4) \$80	09/05/2020
Room Nights	(Depends on comp room nights) \$290	Hotel Contract Date
Banquets/Breakfasts	(\$55 x 4 + \$35 x 4) \$360	Hotel Contract Date
<b>Total</b>	<b>\$1,497.20</b>	

**Merchandise:** Written report given: Questions about Alternative Merchandise; who is given permission to sell @the Convention. According to guidelines no Venders can sell anything on Sunday morning in the room.

**Registration:** Written Report-CRCNA Registration Report - 6/6/20

As we know, the CRCNA event on 5/23/20 was successful at launching registration as well as Merchandise. Wanted to give an extra special Thank You to Jeff for handling the administrative/creative side of this with the powerpoint. Many, many revisions were made & he spent lots of time on it as well as Dave & Joanne for the many zoom calls. This event was a hit because of the entire committee. I also wanted to thank Angie for the final copy of the hardcopy of the registration form. I have had no requests for any or any need to print any at this time. Now that registration is open, registration items have been generating income & per reports, to date there have been 26 registrations, 11 dinners, 7 breakfasts & 3 dessert bars sold to date. The last sub-committee meeting was on 5/9/20 which was really an update prior to the registration kickoff and there have been no action items by this subcommittee. I am happy to announce our new member Sarah L to the subcommittee & our next meeting is scheduled for June 13. In loving service Lena S.

**Website:** Written report given-CRCNA XXXIV Web and Information Monthly Report – June 2020

The webstore is open and orders are coming in. As of June 3, 2020, we have 22 orders for a total of \$2,452.00. Hopefully sales pick up as the year goes on as we continue to have virtual events to raise awareness. In Grateful Service, Zach V.

**Fundraising and Entertainment:** Discussion on double booked Regional assembly w/Event in Colorado Springs.

**Hospitals/Institutions:** Written report: • Talked about the timeline, and how we need to get save the dates

- Talked about getting all hospitals and Institutions on a google Doc.
- Made a save the date flyer to send to all H and I.
- Talked about newcomer books ( Need to find out how many they bought last year, and order that many.)
- Started a google doc Katie V.

**Print/Display:** Written report: P&E Report June 6, 2020 Not a ton happening here. Attached is the latest

version of 1 up and 2 up registration forms to go to areas today. We need to vote on when Early, pre, and regular registration dates end/start. Special thanks to Kathleen for doing the event flyer for June. I need to get ahold of that to send to areas today as well (1 up). Other than that, this is my last weekend as MHASC facilitator so my schedule will open a bit. Thanks to everyone who assisted while my service commitments were a little crazy. In loving service, Angie R.

**Elections:** Fundraising/ Entertainment-Still open

**Old business:** Fundraising Event in June, Kathleen is organizing the Power Point and we will be going over it @7:00 on June 11<sup>th</sup>.

Discussion on how to attract people to our Virtual Events and start the hype of CRCNA. Registration vote on the flyer, take off reserved seating, open up newcomer donation. We have called to vote: Changed dates to extend the registration to Oct 31<sup>st</sup>.

**New Business:** Time line review. Merchandise: Voted on Jewelry contract that sub-committee chose. Jeff stated that the vender is only honoring the .20%.

**Open Discussion:** None

**Meeting Closed 11:55.**

**Next Meeting will start @9:00**