

## **CRCNA XXXIII Meeting May 4, 2019**

9 AM Open Meeting with Service Prayer and reading of 12 Concepts

Roll call: Brenda E., Dave A., Daniel F., Devin L. Max L., Beau P., Kevin W., Tina W., Patrick (H&I), Zach V., Stacia R, Paul M. Zach V.

Reports:

- **Brenda's Chair report**

I attended the Regional Assembly meeting on April 20, 2019. I was elected in as Chair and Dave A. as Vice Chair. Welcome Dave!

Most of the happenings at the assembly were announcements for each subcommittee. No formal reports were submitted. I announce the Sponsor/Sponsee Pancake Breakfast, Lakeside, Call for Speakers, and the CRCNA convention. I asked for more local speaker CDs from Colorado. I am hoping they start to come in. I also announced registrations will go online after the pancake breakfast. Merchandise will also be for sale online.

Other events coming up are the Regional Campout, June 13 - 15. Women's Retreat will be August 16 - 18. There is an Inmate Letter Writing committee and information is on [www.na.colorado.org](http://www.na.colorado.org).

The RD & RDA conducted a workshop on "Attracting Members to Service". It was a super presentation with a lot of ideas raised.

The CRSCNA treasury is low since the region did not receive extra money this past year from the convention, campout, or retreat. This is why we are more prudent this year with our budgeting. Our budget did pass at the assembly, but I want this committee to see the requests as we go along. Daniel has forms for money requests so please fill those out. He needs to track our funds and the only way you receive money is to fill out the appropriate form for Daniel. We need to hold each other accountable and everyone has a copy of the current budget that was sent to your email.

I would like to thank everyone for the help with the first fundraiser for CRCNA. I appreciate all of the hard work and dedication necessary to make this happen. Not everyone is happy with all of the decisions made, but not having a meeting in March put us behind. I was pushing to stay on task and schedule. I will continue to watch timelines and make sure we make those. Thank you for your patience and working with me.

I have seen a lot of conversation on the WhatsApp and want everyone to know that we need to treat each other with respect. Please make sure we talk with each other if you have questions. We need to work with each other, and I know we can.

We have a lot of business to cover today, so let's work together to keep our deadlines met for the convention.

- **Dave A. Welcome! Vice chair report**

I am looking forward to getting to work with you all and am very excited about the future. Do we have a schedule of when the SC's meet? I would like to support you as best I can, but obviously I need to direct most of my efforts to F&E. To that end, the pancake breakfast was a huge success and I eagerly await the financials. However, given the

problems that arose with smoke and breakers and fire code violations, to say nothing of lack of space for tables and parking, at the next regional meeting I will be asking for feedback from the Mile High Area about a different venue for next year. The church has been fined before when cooking and smoke gets the fire department involved per a conversation with Pastor Matt. No fine was assessed and we were able to take down the smoke detectors for which I am grateful. The kitchen is not supposed to be used for cooking, only for heating food up. More will be revealed.

As far as future fundraising, we have Lakeside planning well under way (I am told). I can work with the OTW activities chair and Stacia to look into a luau in Loveland. C. Springs will be holding an event as well. Beyond that, it is doubtful anything will be done except along the Front Range. We are not trying to be exclusive but given our financials for this year at least we will be limited. If another area can put together something cheap, fun and easy, that is a possibility we will explore.

Daniel gave me a key to the storage shed. One thing that makes sense to me and I will talk about at the CRCNA guidelines meeting in June is the need to keep any paper CRCNA records older than 7 years. Maybe that has been figured out and a culling has been done, so I need to get more info. Daniel said that there was a propane tank in the shed which is probably a violation if not just downright foolish.

I have a very disturbing sense of humor and when it comes out I hope to not offend anyone. Mostly I believe that sometimes we take ourselves a little too seriously and lightening up the mood can be unifying. That does not mean I am flippant or dismissive of our purpose and will support Brenda and this committee with as much energy as I can expend.

- Daniel.

Treasury report Beginning Balance \$ 3103.80

Spent \$ 3250.05

Deposited \$ 4041.81

\$1,028.00 was given to Brenda for the Pancake Breakfast

\$999.44 was spent on food tables and rent

\$1,613.28 was brought back in

\$613.84 was raised.

\$377.00 was unspent from the \$1028.00

Of the \$3,250.05 \$1,478.04 was spent on taxes for the State and the City of Aurora for last year.

I will have \$377.00 to deposit

Registration sold 22 Registrations at the Breakfast and 3 were sold on Pay Pal for total of 25

13 dinners were sold at the Breakfast which 10 were part of a ten-top sale and 3 on Pay Pal for a total of 16 dinners. We have 4 ten-tops left.

5 Breakfast were sold.

\$45.00 came from the New Comer Donation.

\$193.00 came from the old Merchandise.

- Secretary – Absent with notice

### **Subcommittee Reports:**

**Hotels/Hospitality** – Added statement of needing to follow guidelines and allow subcommittees to do duties responsible.

On April 27<sup>th</sup>, I met with the Hotel. Meeting was just a introduction with our rep. We discussed possible packaging of other hotel properties on the Front Range. As far as this year, it was confirmed parking will be free. We spoke about last year's problems with the parking gates and this year they will probably leave them open for us. I discussed my desired for seating in the main meeting not being so cramped in. They will be looking at seating arrangement. We discussed Registration being more accessible up front in the hotel. Hotel is looking at moving Registration and possibly merchandise to the front workshop salon. We will be looking at how we can better arrange convention to have less walking all the way around hotel. Hotel should have a coffee bar for us this year. I discussed offering us a punch card (buy 5 get 1 free) since that has worked well in the past. And last, the hospitality room was super small last year. Our rep thinks we will be able to have Hospitality on 1<sup>st</sup> floor in a large meeting room. We discussed the need for power drops... but this is a big deal if we can get it.

I have one AV company getting a bid for us, and the hotel vendor submitting one. I am getting bids for projection just to check prices or possibly get a deal. If pricing is same as last year from all, we already decided we are not paying for that. I will be getting one or two more bids. Hopefully I will have that by next meeting so we can get booked and pay any deposit needed. Booking issue with event code is still not resolved. I will inform once working. Rooms can be booked on mobile device, but I don't want to put that out specifically just to change it soon. Also I booked my room but room rate was \$105 and not the contracted rate of \$99. So that still casts doubts that the booking link/event code works right. I will be resolving the on-line booking issues, and ensuring we are getting the contracted rate of \$99/night.

I would like to state we have guidelines we are to follow. We all have specific responsibilities outlined for our sub-committees. The CRCNA committee approves or disapproves recommendations or actions performed by sub-committees. It's not the committee's responsibility to make decisions outside of, or for sub-committees. Sub-committees need to have input on the decisions made regarding matters they are responsible for managing. If there are any problems with the hotel, they are to be routed to Hotel sub-committee and not handled by individual committee members. Let me know if you need anything from me and I will be happy to handle it.

- **Programs** – Tina – No written report – did not have sub meeting this month – Fair number of CDs received – only 2 from Colorado, need more, please announce. Need 40 speakers this year, notify Tina of anyone that wants to speak. Need chair people for workshops and speakers for workshops. Please announce. Looking at comedians for F&E events.

### **Programs subcommittee schedule:**

**The CRCNA XXXIII Program Subcommittee will meet @ 5670 N Academy Blvd  
Colorado Springs Colorado 80918 – [Map](#)**

February 17th 9am – 11am  
March 17th 9am – 11am  
April 14th 9am – 11am  
May 19th 9am – 11am  
June 16th 9am – 11am  
July 21st 9am – 11am  
August will be announced  
September 15th 9am – 11am  
October 20th 9am – 11am

F&E Report – Brenda – pancake breakfast was good turnout although cooking caused fire alarm, lessons learned, possible move to new location next year. Lakeside next event. Will ask areas to host fundraisers.

The Sponsor/Sponsee Pancake Breakfast was held on Saturday, April 27<sup>th</sup> from 10:00 – 1:30; 3000 S. Wadsworth Denver at the Hope Crossing Church. This venue may not be practical due to the electrical issues and the ability to not cook at the facility. I did not know cooking was not to take place at this facility. I found out after the fact. We did have the event and it was a great turn out. Great speakers and I want to thank everyone for their help. We spent \$752.27 shopping and returned \$101.19 after the event of left-over unused items. We rented tables at the event and Daniel has that total amount. Total income was \$1609.00 and gave a \$250.00 donation to the church. Total income was \$707.92 less the table rental costs.

Lakeside event will be June 21, 2019 at I-70 & Sheridan in Denver. The ticket prices are \$15.00, and \$5.00/ticket comes back to CRCNA. We have the Phantom Pavilion (\$150.00) for the BBQ meal and then fun in the park. Once I know the contract is ready, I will let Daniel know so we can pay for the event. We will need grills and help with set-up and clean-up. The committee will get the shopping.

The committee has also discussed an event in Pikes Peak, help with Ft. Collins event, and possible a couple other events in the Denver and Boulder areas. We will need help from those respective areas.

The committee is researching DJs for the convention and we are putting together a quilt to raffle. If you have any CRCNA t-shirts, please let me know so I can get them to the lady making the quilt for us. We are also working on ideas for the silent auction and will need items from the fellowship.

Next meeting will be at: May 7<sup>th</sup> from 6-7:00pm, IHOP, 3090 Chestnut St. Colorado Springs  
Fillmore/Chestnut – West side of I-25

Merch – Ryan – Subcommittee did not meet due to pancake breakfast. Next subcommittee 9 pm last Thursday of month Racine's 650 Sherman Street (no mtg held the month of April due to Pancake Breakfast-Merch was discussed at the event.) Merchandise vendor(s) secured and voted on by committee. 1) Main Vendor for Hats, T-Shirts, Hoodies (ZIP & Pullover). 2) Coffee Mug Vendor (need a vote for the best mug producer by CRCNA committee).  
pancake breakfast held. Old Merch sold and New Registration w/Merch sold with success

-established new subcommittee member Winston & other members to help the day of the convention.

-CRCNA committee members Zach, Max, Bo & Dusty, the main merchandise vendor, are all on the same page with the logo and the merchandise production.

-next subcommittee meeting will be held at 9PM at Racines on THU MAY 30th after Young At Heart

Registration – Devin – One table sold at pancake breakfast – need discussion of tables – do they go front row? Discussion of minimum banquets sold.

25 registrations for a total of \$875

One table sold at \$500

Five banquets sold at \$40

Five buffets sold at \$30

Bringing in a grand total of \$1725 (these numbers do include the three registrations and two banquets thus far sold online)

We have also updated the registration forms to include the phone number, method of payment and last four digits of credit card (we had made the decision to remove the address portion of the registration form as such that it does not serve a purpose for registration but with that we lost the space for the phone number). Phone number is needed in case I have any questions regarding their registration. I keep this information with me to complete my spreadsheet that I use at the convention to check people in at the table. This information is needed for me to track sales used on Square so if there is any question about what was sold I can look it up via the credit card number. This seems to be the only way to track on Square (I have discussed this with our treasurer Daniel last year).

The general convention information flyer has been completed we are just waiting for a few details from the H/H chair on our confirmation code and the available check in dates. Last year they had two days prior to check in to the convention and one day after I do believe, this was helpful for those who are traveling from out of town.

I have a total of five sub committee members. Our meetings will be on Saturdays at 9:30 AM at the Starbucks off of eighth and Colorado Avenue in Denver. Our next meeting will be June 8 I do have a couple square options available that I am still trying to get information for from the actual Square company as to which one of those options would work best for what we need. I will have more details about that available to Brenda if need be for regional report. It's pretty lengthy to go into detail in this report. However I hope to have the decision made with in the next week or two so that we can order the system and try it out at Lakeside. I would like to do a trial run there so that we can iron out any complications that we have with it before the actual convention.

Also I will present the information that I need regarding the sales of the whole table top for the convention To this committee. I will go with with the group consensus about putting it online and with what info (making sure that it is information I can use appropriately for organizing my information with my spreadsheet.

That is all I have at this time I look forward to our next event which is Lakeside!!

## Web report – Zach CRCNA XXXIII Web and Information Monthly Report – May 2019

Website is up to date and webstore is operational. We have had \$185.00 in sales since the store went live at noon on April 27th. Merchandise images have been created for items to look as they were described to me by merchandise chair and merchandise contractor. Notification of web sales are automatically sent to Treasurer at this time. Consistent sales reporting will be sent to Registration Subcommittee in the upcoming months.

Hotel booking info and paper registration is posted on homepage. Updates to Crcnainfo Facebook group are getting good engagement. Please announce webstore is open and Early Bird registration price available until Lakeside event on June 27th.

Timeline goal for May is to notify other regions, that will begin soon.

In Grateful Service.

Zach V.

H&I – Patrick covering for Chris – 6 pm first Monday of the month at Biker Jim's 2148 Larimer St, Denver

The CRCNA XXXiii H&I subcommittee meets on the first Monday of every month at 6pm at Biker Jim's on 2148 Larimer in downtown Denver. The committee's next meeting will be on 6 May 2019.

There are currently between 15 - 20 active members of the committee.

The committee is reaching out to a list of appx. 140 treatment facilities and clean living facilities to let them know about all upcoming CRCNA events and ultimately invite them to the conference in November. Ideally, we are trying to connect with case workers and discharge nurses.

We are still working on an internet telephony host for the conference and will work with facilities to coordinate.

Liaison Reports:

Mile High - Paul L. Not much to report, no concerns.

Boulder – Max L. – Boulder had questions about CRCNA day pass – available Saturday only at convention for \$40.00

Off the Wall – Stacia R. – OTW will do CRCNA luau event in planning stages, have a great park in mind with kids splash park and things to do. Possibly in August.

No other liaisons present

Old Business:

Guidelines updates – going through proposed changes – please send changes to Dave A. [crcnavicechair@nacolorado.org](mailto:crcnavicechair@nacolorado.org)

Lakeside – Brenda meeting with them later today.

iPad/squares/cash registers for registration – Devin found some cash systems from square in different configurations around 279.00 each would need two. Point brought up that these items should be able to be purchased within registration budget.

New Business:

Committee T-Shirts: Do we want t-shirts? Was brought up that we struck them from budget already. Ryan will get a quote for shirts to be made from Dusty. Email Ryan shirt size if you want one. [crcnamerch@nacolorado.org](mailto:crcnamerch@nacolorado.org)

Full tables at banquet: Discussion of table location – Kevin stated can't guarantee location but locations will be favorable location. Point was brought up that it should be hotels subcommittee's call.

Discussion of disrespectful conversations on WhatsApp – this must not continue. Committee agrees to be respectful and productive.

Timeline review – all items for May read to each subcommittee chair so they know what to do in May.

Close at 12:03 PM