

CRCNA XXXIII April, 6 2019

9:00 AM Open Meeting

Service Prayer

Observance of Clean Time

12 Concepts of Service

Administrative Reports:

Chair: open

Vice Chair: Brenda

I attended the Regional meeting on March 17, 2019. As you know, Patrick will no longer be on the committee. He did send out his phone number if anyone wanted to talk with him. I am still the Vice Chair and elections for Chair and Vice Treasurer will be held at the Regional Assembly.

The budget was presented but it was not totally complete. Our budget was not approved. The Regional body did approve money for the pancake breakfast and printing to help us continue with the fundraiser event. We will be discussing the proposed budget today as it will be presented at the April Regional Assembly this month.

At the Regional meeting, the Women's Retreat and Campout group asked if they could sell registrations at the pancake breakfast. I said I needed to bring it back for discussion. They also asked about merchandise, but I did tell them it is up to the committee. I will contact them once I hear from everyone today.

I will need flyers to take to the Regional Assembly and was hoping to get those from Printing and Display. We will need some for the pancake breakfast, registration, call for speakers, and hopefully the Lakeside event. I am working on details.

This is all I have to report today as it is going to be a busy meeting.

If you have any questions, please feel free to contact me.

Treasurer: Daniel

My report is as followed, we started the year after paying everything off for the last convention with \$12,380.80. We have paid for the deposit for the hotel and ordered deposit books and paid for our meeting space through Sept of this year we have \$9,103.80. As of right now we haven't paid for our taxes on sales from last year. (Coy is working on that).

We have a new spreadsheet to work with this year still working with Coy to get it up and running. I will get together with her hopefully before our next meeting to plug in the new budgets after the assembly on April 20th. There will be some new things happening this year with handling the monies in and out there are some forms I will be handing out. Moving forward I will not be passing out any monies without these forms. I will not be using the card unless for extreme reasons. I look forward in working with everyone this year if you have any questions feel free to ask.

Vice Treasurer: Open

Secretary: Patrick

Subcommittee Reports:

Hotels/Hospitality Chair: Kevin

I spoke with Hotel. Kelsey, our contact was on vacation. We will be setting up a time to meet with her. So far questions have been answered.

Meals have been determined. Final choices have not been set. Last year the break down was 250 dinners, 125 breakfasts. At \$35 for dinner and \$25 for breakfast we will meet our \$9000 F&B requirement. That includes 26% service charge.

$\$9000 + 26\% = \$11,340$ F&B commitment

$(250 \times \$35) + (125 \times \$25) = \$11,875$ revenue

$(250 \times \$40) + (125 \times \$30) = \$13,750$ revenue

A/V invoice from last year was \$15,000 (\$11376 total, \$2730 service charge, \$1199)

\$5000 of that was for 2 front projections. I am proposing to not have a Projectors. It's a luxury item. We will be looking for quotes from outside vendors.

CRCNA committee decided to do away with line item for Banquet table giveaways. We will try it this year to see if the giveaways are important to banquet goers.

Hotel & Hospitality budget

700

Hotel

701 Audio Visual (this includes 26% service charge)

\$10,000.00

702 Centerpieces

\$605.00

703

Hospitality Room Supplies (water, coffee, creamer, paper goods etc...)

\$ 550.00

704

Convention Center Deposit (when applicable)

\$6,005.42

705

Banner Hanging Fees

\$825.00

706 Food & Beverage Contractual (this includes 26% service charge)

\$ 11,500.00

Total Hotel

\$ 29,485.42

Program Chair: Tina – No Report Received

Print and Display Chair: Max – No Report Received

F&E Chair: Open – Brenda heading this up

The Sponsor/Sponsee Pancake Breakfast will be on Saturday, April 27th from 10:00 – 1:30; 3000 S. Wadsworth Denver at the Hope Crossing Church. I have made contact with key holder to let us into the building. We will need to make a donation check out to the Hope Crossing Church that day. We are going back to the traditional way for the Sponsor/Sponsee speakers. We have 2 women and 2 men who are sponsors/sponsees speaking. They each will share 15 minutes on sponsorship. I have been asking for set-up and clean-up help. I have made contact with the cooks and we are excited to kick off CRCNA 33! Thank you to all who will be there to make this event great!

Lakeside event will be June 21, 2019 at I-70 & Sheridan in Denver. The ticket prices are \$15.00 and \$5.00/ticket comes back to CRCNA. We have the Phantom Pavilion (\$350.00) for the BBQ meal and then fun in the park. Once I know the contract is ready, I will let Daniel know so we can pay for the event. We will need grills and help with set-up and clean-up. The committee will get the shopping.

The committee has been in contact with Southern Serenity Area in Grand Junction. They have discussed an ice cream social, bingo and a speaker meeting. More to come.

Next meeting will be at: April 12th from 6-7:00pm, IHOP, 3090 Chestnut St. Colorado Springs

Fillmore/Chestnut – West side of I-25

Merchandise Chair: Ryan

- subcommittee held on April 4th @ 9PM at Racines following Young At Heart
- established new subcommittee member Frank C & other members to help the day of the convention.
- discussed our first order of business to get at least (3) bids for Merch Providers (following the selection of the logo.
- discussed fabric choices, merchandise items and quantity.
- was reached out to by Jeff & Dusty and discussed a method to not have any fabric left over.
- discussed our future subcommittee meeting times and places.

Registration Chair: Devin – Report Not Received

Convention Information/Website Chair: Zach

Early Bird registration, meals and merchandise for convention should be posted for sale by April 27th. Web and Info will work with merchandise subcommittee to get merchandise product images for the webstore. Registration and meals will use whatever the chosen CRCNA XXXIII logo is.

Concern with collection of clean dates from members using the webstore: In order to add a custom field for collecting clean dates, we will need to direct buyers to a modified checkout form. Doing this will eliminate the express checkout option that only collects the buyer's name and the product they buy. Most people used the express checkout option last year.

I can make the custom form if the committee if the committee chooses. Another feasible option is to ask members to write their clean date at the registration table as we did last year.

H&I Chair: Chris

Our H&I committee met April 6th. We had 12 committee members present. We discussed our outreach goals and vision for the upcoming CRCNA.

Liaison Reports:

BFE: Open

Mile High: Paul – announced at meetings openings on CRCNA Board

Boulder: Max – No Report

Mountains West: Open

Off the Wall: Stacia – No Report

Pikes Peak: Open

Serenity Unlimited: Open

UTEPAS: Open

Old Business:

2019 budget

CRCNA Guidelines – everyone review their own and we'll go over at next meeting

Theme and Logo Contest Selection – Picked a winner...

Sponsor/Sponsee Breakfast April 27th, 10:00am-1:30pm, Speakers 12pm

Timeline Review

New Business:

Registration Form – Discussed a day pass for \$40

Early bird registration 21st of June - \$35, Early Pre-Registration 22nd of June – Sept 30th - \$45

Registration Sept 30th – Nov. 1st \$50

Flyers for Regional Assembly

Lakeside Event – June 21st, Phantom Pavilion reserved

Banner for Sponsor/Sponsee Breakfast

WRCNA & CCRMO Registration at Breakfast

Elections:

F & E – Still Open

Open Discussion:

Regional Assembly: April 20th, 2019 – 9:30-5:30; 9:30-10 GSR Training

421 N 15th Ave Greeley, CO 80631 Island Grove Events Center

Next Meeting: May 4th, 2019 9-12

Adjourn Meeting