

Colorado Regional Assembly Meeting

April 30, 2005
12:00 Noon
Estes Park, Colorado

Meeting was called to order at 12:20pm
Opened with Serenity Prayer

Roll Call:

CRSC Chair- Jim H. - (Absent)
CRSC Vice Chair- Torri F.
CRSC Treasurer- Steve K.
CRSC Secretary- Brenda E.
R.D.- Chuck C.
R.D.A.- Don T.
CRSC Webservant- Don T.
CRSC Outreach- Don T.
CRSC Mtg. Coordinator- Linda L.
CRSC Literature- Brad K.
CRSC H&I- OPEN
CRSC PI- OPEN
CRCNA Chair- Neal H. (XIX)
CRCNA Vice Chair- Alan H.
CRCNA Treasurer- Alan S.
Boulder RCM- Rob L. & Angie L.
Mile High RCM- Jason H. & Brad K.
Mountain High RCM- Vicky K.-(Present) & Reece F.-(Absent)
Mountain West RCM- Absent
Off The Wall RCM- Karen C. & Christopher L.- (Both Absent)
Pikes Peak RCM- Mary Kay A. & Iris S.
Serenity Unlimited RCM- Sanna M.
Southern RCM- Kent Mc.- (Absent)

24 GSRs and GSRA's were present: 4-Boulder Area; 9- Mile High Area; 1- Mountain High Area; 4- Off The Wall Area; 4- Pikes Peak Area; 2- Serenity Unlimited

Reading of 12 Concepts

Reports:

Chair- No Report

Vice Chair- No Report

Treasurer's Opening Balance: \$ 2,966.25

CRSC Treasurer's Report:

R.D.- Discussion on what RD and RDA do for the Region. Discussion topics and World wide workshops.

R.D.A.- No Report

CRSC Meeting Coordinator- Discussed upcoming regional meetings and regional assembly (July).

CRCNA XIX Chair-

First, as many of you know, our first Fundraising & Entertainment event was held two weeks ago in Denver. By all measures, the third annual Sponsor/Sponsee Breakfast was a success. First, as a fundraiser, it was more effective than last year's event. More importantly, though, over 130 breakfasts were served. We unveiled the CRCNA XIX logo, and early-bird registration is now open. This year's early-bird registration is discounted \$10 from the onsite registration price, so be sure to register early. Even more importantly, though, our two speakers fielded questions from newcomers about the nature of sponsorship, and we distributed Basic Texts to four newcomers. We are looking forward to the ice cream social, our second F&E event being held after this meeting today at 4pm. We will also be holding our third F&E event, the fifth annual Mexican Dinner/Dance, on May 7th in Colorado Springs. We have fliers for both registration and the May event at the meeting today.

The CRCNA Administrative Committee is well aware of the fact that our initial run of pre-convention t-shirts displays the NA service symbol without a registered trademark symbol. Our graphic artist assures us that it was included with the file, but that apparently it did not print when the company producing the shirts printed the graphics. He also assures us that the file has been fixed and tested so that subsequent runs of merchandise or publications containing the logo, including our convention logo, will definitely contain the registered trademark symbol. The CRCNA Administrative Committee considered not selling the pre-convention t-shirts at both the Sponsor/Sponsee Breakfast and this evening's event, but decided that the financially responsible thing to do would be to not lose the cost of the merchandise.

Along the lines of financial responsibility, at the last CRSC meeting, I had notified the committee that we received a bank statement that did not jibe with the financial accounting turned over to our committee. I requested that the CRCNA and CRSC Treasurers reconcile the books in order for us to have a solid understanding of where CRCNA XIX would be starting off financially. The reconciliation is complete, and at the risk of stealing the Treasurers' thunder, I will say that the news is good. The CRCNA Treasurer will present the results of the reconciliation effort at the appropriate time in this meeting today.

The activities of our other subcommittees are progressing nicely. The Hotel & Hospitality subcommittee chair has a contract for use of the Pueblo Convention Center that is ready for signing, pending approval by the CRSC Chair (or acting Chair). Negotiations are still underway with a hotel in Pueblo as well as an addendum to the Pueblo Convention Center contract for items and issues typically not covered in the facilities lease. The Program subcommittee is making good progress, and is on target to meet its critical milestones in terms of choosing speakers and workshop/session topics. All of our other subcommittees appear to be well on target for meeting their critical milestones.

The F&E subcommittee has been generating a lot of excitement about the play to be staged during the convention. A time slot has been worked out with the Program subcommittee, and I believe they are still casting for all positions. At our last CRSC meeting, I had indicated that I had not finished reading the script, but I have since done so, and see no violations of Traditions, our guidelines, or those of the CRSC. It's quite obvious that it was written by a recovering addict for recovering addicts. I believe it is worthy of the excitement the F&E subcommittee is generating around it.

The final item I have to present to you is a set of email guidelines that CRCNA XVIII had put into place last year. The request had been made that they be presented at this meeting as a change to the CRCNA guidelines, to be included as an addendum. Both the CRCNA XVIII and XIX committees have ratified and agreed to abide by these guidelines. The rationale behind imposing guidelines on our use of email has been demonstrated at least once each year already. Some people prefer that their email address not be publicized. Additionally, according to federal regulation – for which the penalty is quite stiff, I might add – all organizations sending unsolicited emails (and even in some cases, solicited) must conform to certain rules. The least of these providing an obvious means for recipients to indicate that they no longer wish to receive our emails. An operational set of guidelines used by a state-funded organization was cannibalized to make it more appropriate for our Fellowship's purposes. I present these email guidelines to you to take back to your groups. My request is that, if you so decide at the July Regional Assembly, that this body ratify these guidelines and include them as an addendum to the CRCNA guidelines.

Thank you for allowing me to serve,
Neal H.
CRCNA XIX Chair

CRCNA Guideline Revisions:

Guidelines for use of "Broadcast" mailing lists for the CRCNA Committee

The **'Broadcast'** mailing list is designed primarily to inform those persons on the mailing list of events and announcements directly pertaining to the upcoming Colorado Regional Convention of Narcotics Anonymous.

For questions concerning this guideline – please contact the CRCNA Committee Chair or the Convention Information/Webmaster Chair via the website at <http://nacolorado.org/crcna/> and clicking on the 'contact us' button.

1. Introduction

The list is moderated, which means the Convention Information/Webmaster (CIW) Chair Subcommittee designee selectively enters all entries to an assigned database. CRCNA Chair and Vice Chair has access to add, modify, or delete entries. Broadcasting events or announcements are only available to CRCNA Committee Chair, Vice Chair, and Convention Information/Webmaster Chairpersons only.

Control of the use of distribution lists is necessary because:

- excessive and extravagant use could impose heavy strains on network and filestore resources, etc;
- inappropriate use will cause a negative reaction from those who receive the mail;
- CRCNA CIW Privacy Policy (see below) forbids excessive use or unofficial use of this list.

2. Allowable Use

2.1 Communications/Letters/Circulars/Announcements/News

There will be a requirement that all Broadcasts should be of interest to a majority (over 51%) of recipients who have opted to be informed of events, announcements, important news (cancellations), and changes to the CRCNA Primary Event, or sub-events. The Broadcasts will be of substance, and a direct reflection on the professional representation of the CRCNA Committee as a whole.

The messages can be generated ONLY by:

- The CRCNA Committee Chairperson
- The CRCNA Committee Vice Chairperson on the Chairperson's Behalf
- THE CRNCA Convention Information/Webmaster Subcommittee Chairperson

PDF (Adobe Acrobat) files are the preferred attachment form for all Official Convention Information flyers, announcements, bulletins, etc. (see Sec 3 for disallowed attachments). Links to the CRCNA Main Webpage are allowed and suggested in order to keep the overall message within a reasonable size when more detailed information is required.

2.2 Other Categories

No other categories will be acceptable use of the Broadcast List or functions.

3. Disallowed Use

The following will not be allowed:

- Messages containing subjective attachments that may contain harmful viruses (e.g. Word Documents, Spreadsheets, Executables, and Archives) or formatted text (e.g. HTML format mail.) that references offsite (non-inclusive) data.
- Personal items: e.g. for sale, advertising, births, messages, farewells, etc.
- Items initiated by individual committee members of a non-general nature.
- Repeat reminders of a message already circulated.
- "Thank you" messages from a previous email.
- Excessively long messages (more than say 40-50 lines).
- Anything prohibited by the Narcotics Anonymous Traditions (e.g. Commercial sales, endorsements, etc.)

4. Mechanism for Distribution

Access to the distribution lists will be restricted (see Privacy Policy below). Distribution will only be available through the CRCNA email system provided by the Regional Colorado Narcotics Anonymous web server. The CRCNA Committee Chairperson and/or CIW Sub-committee Chair appoint access to this server. All Broadcasts will be a representation of the CRCNA Committee as a whole.

5. Privacy Policy

The CRCNA Committee will under no circumstance solicit, distribute, or make public the Broadcast Email List for any reason. Access to the List will remain restricted except to those detailed in Section 1 of this document and ONLY per the allowed use as described in Section 2 of this document. Deviation from this policy may result in disciplinary action by the CRCNA Committee and/or Civil or Federal action depending on the severity of the deviation.

6. Collection

From time to time, or per event, the CRCNA Committee or CIW Subcommittee will collect emails to add to the current Broadcast list. Other Subcommittees or regions may submit email addresses to the CRCNA Committee or CIW Subcommittee. IT IS HIGHLY SUGGESTED that any forms passed around for such a purpose specifically detail the reason for the collection and indicate that at any time removal of an address can be accomplished by a simple reply email asking for such removal.

7. Removal

At any time the recipient of the Broadcast can ask to be removed from the Broadcast List by replying to the Broadcast and stating that request. A simple “please remove” will suffice. Under no circumstance will a reply email be sent to that recipient stating the action has been taken. In this sense, ‘no news is good news’ will be the standing rule and is most likely expected by the recipient.

8. Changes

Changes to this guideline can be submitted to the CRCNA Committee at any time, and can be amended or updated by the CRCNA Committee at any time without notice.

For questions concerning this guideline – please contact the CRCNA Committee Chair or the Convention Information/Webmaster Chair via the website at <http://nacolorado.org/crcna/> and clicking on the ‘contact us’ button.

CRCNA Treasurer- \$ 4,231.84

CRCNA XIX- UNIFIED BUDGET, FINANCIAL & BANK RECONCILIATION REPORT

SUBCOMMITTEE	INCOME			EXPENDITURES		
	**BUDGET	ACTUAL	VARIANCE	**BUDGET	ACTUAL	VARIANCE
Administrative*	\$5,010.00	\$5,005.60	(\$4.40)	\$1,200.00	\$174.14	\$1,025.86
Fundraising & Entertainment	\$5,350.00	\$682.00	(\$4,668.00)	\$3,600.00	\$859.84	\$2,740.16
Hospitals & Institutions	\$0.00	\$0.00	\$0.00	\$593.51	\$0.00	\$593.51
Hotel & Hospitality	\$6,050.00	\$0.00	(\$6,050.00)	\$14,114.00	\$1,500.00	\$12,614.00
Information & Web	\$0.00	\$0.00	\$0.00	\$185.00	\$0.00	\$185.00
Merchandise	\$14,327.00	\$687.00	(\$13,640.00)	\$7,950.00	\$442.78	\$7,507.22
Print & Display	\$0.00	\$0.00	\$0.00	\$2,091.58	\$0.00	\$2,091.58
Program	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00
Registration	\$18,975.00	\$879.00	(\$18,096.00)	\$4,328.00	\$50.00	\$4,278.00
Newcomer Fund	\$0.00	\$5.00	\$5.00	\$0.00	\$0.00	\$0.00
TOTALS	\$49,712.00	\$7,258.60	(\$42,453.40)	\$35,262.09	\$3,026.76	\$32,235.33

*Includes \$5,000 seed money from CRSC.

NET ACTUAL INCOME LESS EXPENDITURES..... \$4,231.84

****TENTATIVE - PENDING CRSC APPROVAL**

Bank Account - Checkbook Reconciliation:

Date of Last Statement - March 31, 2005	Deposits Since Last Statement...	\$1,986.00
Balance Last Statement... \$5,887.16	Checks Currently Outstanding...	(\$3,641.32)
	Net Statement Adjustment....	(\$1,655.32)

Calculated Balance...	\$4,231.84
Checkbook Balance...	\$4,231.84
Variance (if any)...	\$0.00



P.O. Box 1900
 Saint Paul, Minnesota 55101-0900
 80215 200001 139400BC1 Y STD1

Business Statement

Account Number:
 1 361 0095 3084
 Statement Period:
 Mar. 1, 2005
 through
 Mar. 31, 2005

XIX

Page 1 of 2



*CNMA
 PO BOX 1937
 DENVER CO 80201-1937



To Contact U.S. Bank
 24-Hour Business Solutions: 1-800-673-3555
 TDD: 1-800-665-5065
 Internet: usbank.com

NEWS FOR YOU

How would you like to receive faster access to funds, while minimizing check fraud, eliminating back office work and improving cash flow? Talk to us about our Electronic Check Service that converts paper checks into electronic transactions at the point of sale. We'll help you choose the service level option that's right for your business. Call 1-800-432-9413 or visit usbank.com/merchant to learn more about U.S. Bank Electronic Check Service.

ACTIVE BUSINESS CHECKING WITH INTEREST

Member FDIC

Account Number 1-361-0095-3084

U.S. Bank National Association

Account Summary

	# Items	\$		\$
Beginning Balance on Mar. 1		5,632.95	Interest Paid this Year	0.60
Customer Deposits	1	267.00	Number of Days in Statement Period	31
Other Deposits	2	5.21		
Other Withdrawals	2	18.00		
Ending Balance on Mar. 31, 2005		\$ 5,887.16		

U.S. Bank
Checking
 That Pays

Reward Program Summary

Points Earned on Purchases	0	Current Points Balance	0
Bonus Points Earned	0		
Total Points Earned	0	*This summary reflects points on all Visa Extras for Check Cards related to your business checking account. For information on individual check card point balances, please visit www.visa.com/extras-business or call 1-800-960-8472.	
Points Redeemed	0		

Customer Deposits

Number	Date	Ref Number	Amount
	Mar. 31	1543523852	267.00

Total Customer Deposits \$ 267.00

Other Deposits

D	Description of Transaction	Ref Number	Amount
Mar. 31	Interest Paid	3100004738	0.21
Mar. 31	Service Guarantee Payment		5.00

Total Other Deposits \$ 5.21



*CRCNA
 PO BOX 1437
 DENVER CO 80201-1437

Business Statement

Account Number:
 1 361 0095 3064
 Statement Period:
 Mar. 1, 2005
 through
 Mar. 31, 2005

Page 2 of 2



ACTIVE BUSINESS CHECKING WITH INTEREST

Account Number 1-361-0095-3064

(CONTINUED)

Other Withdrawals

dt	Description of Transaction	Ref Number	Amount
Mar. 14	Analysis Service Charge	1400000000	\$ 3.00
Mar. 31	Express Delivery Card Fee		15.00
Total Other Withdrawals			\$ 18.00

Balance Summary

dt	Ending Balance	Date	Ending Balance
Mar. 14	5,629.95	Mar. 31	5,667.16

Balances only appear for days reflecting change.

You could be earning reward points for using your U.S. Bank Business Check Card with Visa Extra for purchases! You are already enrolled, so use your check card today and enjoy the convenience it provides while earning valuable rewards! Reminder: if you have not already done so, you must first activate your check card before you can begin using it. Choose any one of the following activation options:

- Make a deposit or withdrawal at any ATM
- Go to www.usbank.com/activate
- Visit your local branch
- Call 877-550-8049.

0
 11
 20
 11

Register Report - CRCNA XIX

1/1/2005 Through 4/26/2005

4/30/2005

Date	Num	Description	Memor	Category	Amount
		INCOME:			
		CRCNA XIX (0)			
		1 - ADMINISTRATIVE			
		INTEREST			
1/31/2005	DEP	US Bank		CRCNA XIX (0) - ADMINIST...	0.27
2/28/2005	DEP	US Bank		CRCNA XIX (0) - ADMINIST...	0.12
3/31/2005	DEP	US Bank		CRCNA XIX (0) - ADMINIST...	0.21
3/31/2005	DEP	US Bank		CRCNA XIX (0) - ADMINIST...	5.00
		TOTAL INTEREST	Service Guarantee		5.60
		TOTAL 1 - ADMINISTRATIVE			5.60
		1 - FUNDRAISING & ENTERTAIN...			
		ADMISSIONS			
4/16/2005	DEP	Various Participants		CRCNA XIX (0) - FUNDRAIS...	650.00
		TOTAL ADMISSIONS			650.00
		AUCTION			
4/16/2005	DEP	Various Participants		CRCNA XIX (0) - FUNDRAIS...	32.00
		TOTAL AUCTION			32.00
		TOTAL 1 - FUNDRAISING & ENTE...			682.00
		1 - MERCHANDISE			
		SALES			
3/28/2005	DEP	Sales	RGCNA Alternative Merch	CRCNA XIX (0) - MERCHAN...	267.00
4/16/2005	DEP	Sales	Sponsor/Sponsor Bekkit	CRCNA XIX (0) - MERCHAN...	420.00
		TOTAL SALES			687.00
		TOTAL 1 - MERCHANDISE			687.00
		1 - NEWCOMER FUND			
4/16/2005	DEP	Registration	Newcomer Fund	CRCNA XIX (0) - NEWCOME...	5.00
		TOTAL 1 - NEWCOMER FUND			5.00
		1 - REGISTRATION			
4/16/2005	DEP	Registration	Registration Fees	CRCNA XIX (0) - REGISTRA...	270.00
			Meals	CRCNA XIX (0) - REGISTRA...	457.00
			Merchandise	CRCNA XIX (0) - REGISTRA...	152.00
		TOTAL 1 - REGISTRATION			879.00
		TOTAL CRCNA XIX (0)			2,258.60
		CRCNA XYIII (0)			
		1 - PROGRAM			
		COMMISSION - TAPE VENDOR			
2/11/2005	DEP	Tapes	Commission - Onsite Tape Vendor Sales	CRCNA XYIII (0) - PROGRA...	692.92
		TOTAL COMMISSION - TAPE V...			692.92
		TOTAL 1 - PROGRAM			692.92

Register Report - CRCNA XIX
1/1/2005 Through 4/26/2005

Date	Nam	Description	Memo	Category	Amount
		TOTAL CRCNA XVIII (I)			692.92
		TOTAL INCOME			2,951.52
		EXPENSES			
		Uncategorized			
1/8/2005	1916	VOID			0.00
1/8/2005	1917	VOID			0.00
3/12/2005	1922	VOID			0.00
3/12/2005	1925	VOID			0.00
3/12/2005	1934	VOID			0.00
3/12/2005	1923	VOID			0.00
		TOTAL Uncategorized			0.00
		CRCNA XIX (E)			
		E - ADMINISTRATIVE			
1/14/2005	1914	US Bank	Service Charge	CRCNA XIX (E)E - ADMINIS..	-3.00
2/16/2005	1915	US Bank	Service Charge	CRCNA XIX (E)E - ADMINIS..	-3.00
3/14/2005	1916	US Bank	Service Charge	CRCNA XIX (E)E - ADMINIS..	-3.00
3/31/2005	1917	US Bank	Card Delivery Service	CRCNA XIX (E)E - ADMINIS..	-15.00
4/12/2005	1915	Alan Hohab	Notebooks - Reimbursement	CRCNA XIX (E)E - ADMINIS..	-85.58
4/16/2005	1917	Alan Saval	Office Supplies - Reimbursement	CRCNA XIX (E)E - ADMINIS..	-64.56
		TOTAL E - ADMINISTRATIVE			-174.14
		E - FUNDRAISING & ENTERTAIN..			
4/12/2005	1928	Peggy Zdenek	Change Bank	CRCNA XIX (E)E - FUNDRA..	-50.00
4/12/2005	1931	Odd Fellows Hall	Hall Rental - Mex Dinner / Dance	CRCNA XIX (E)E - FUNDRA..	-130.00
4/12/2005	1912	Peggy Zdenek	Rubber Ducks - Carnival Day	CRCNA XIX (E)E - FUNDRA..	-79.84
4/12/2005	1933	Peggy Zdenek	Advance - Events Food	CRCNA XIX (E)E - FUNDRA..	-500.00
4/16/2005	1938	Christ Community Church	Sponsor/Spousee Breakfast - facility use donation	CRCNA XIX (E)E - FUNDRA..	-100.00
		TOTAL E - FUNDRAISING & ENT..			-859.84
		E - HOTEL & HOSPITALITY			
		HOTEL			
4/12/2005	1934	Pueblo Convention Center	Facility Deposit	CRCNA XIX (E)E - HOTEL & ..	-1,500.00
		TOTAL HOTEL			-1,500.00
		TOTAL E - HOTEL & HOSPITALITY			-1,500.00
		E - MERCHANDISE			
4/12/2005	1929	Floet Morrison	Change Bank	CRCNA XIX (E)E - MERCHA..	-50.00
		SUBTOTAL E - MERCHANDISE			-50.00
		EQUIPMENT			
4/26/2005	1939	TEIBO Store Fixtures	8 Display Forms	CRCNA XIX (E)E - MERCHA..	-96.03

Register Report - CRCNA XIX

1/1/2005 Through 4/26/2005

4/26/2005

Date	Num	Description	Memo	Category	Amount
		TOTAL EQUIPMENT			-96.03
		FOR RESALE			
4/12/2005	1936	J & R Graphics	Pre-convention T-shirts - Deposit	CRCNA XIX (E)E - MERCHA...	-296.75
		TOTAL FOR RESALE			-296.75
		TOTAL E - MERCHANDISE			-442.78
		E - REGISTRATION			
4/12/2005	1930	Delta Rowe-Jones	Change Bank	CRCNA XIX (E)E - REGISTR...	-50.00
		TOTAL E - REGISTRATION			-50.00
		TOTAL CRCNA XIX (E)			-3,026.76
		CRCNA XVIII (E)			
		E - ADMINISTRATIVE			
1/8/2005	1918	Bear Communications	Sales Tax on Radio Rentals	CRCNA XVIII (E)E - ADMINI...	-47.44
4/12/2005	1927	CRCNA	Distribution of Profit	CRCNA XVIII (E)E - ADMINI...	-389.56
		TOTAL E - ADMINISTRATIVE			-437.00
		E - HOTEL & HOSPITALITY			
		HOTEL			
1/14/2005	1921	Vail Marriott Mountain Resort & Spa	Final Bill Settlement	CRCNA XVIII (E)E - HOTEL ...	-1,509.35
		TOTAL HOTEL			-1,509.35
		TOTAL E - HOTEL & HOSPITALITY			-1,509.35
		E - MERCHANDISE			
		SALES TAX			
1/8/2005	1914	Colo Department Of Revenue	Merchandise Sales Tax	CRCNA XVIII (E)E - MERCH...	-435.14
1/8/2005	1915	Town Of Vail	Merchandise Sales Tax	CRCNA XVIII (E)E - MERCH...	-445.03
1/14/2005	1919	Colo Department Of Revenue	Late Fees for Merchandise Sales Tax	CRCNA XVIII (E)E - MERCH...	-47.86
1/14/2005	1920	Town Of Vail	Late Fees for Merchandise Sales Tax	CRCNA XVIII (E)E - MERCH...	-57.86
		TOTAL SALES TAX			-985.89
		TOTAL E - MERCHANDISE			-985.89
		E - NEWCOMER FUND			
4/12/2005	1926	Mile High Area Service Committee	Purchase of Newcomer Literature	CRCNA XVIII (E)E - NEWCO...	-249.00
		TOTAL E - NEWCOMER FUND			-249.00
		TOTAL CRCNA XVIII (E)			-3,181.24
		TOTAL EXPENSES			-6,208.00
		Balance Forward			
		Checking			
1/1/2005		Opening Balance	[Checking]		7,488.32
		TOTAL Checking			7,488.32

Register Report - CRCNA XIX
1/1/2005 Through 4/26/2005

4/30/2005

Date	Num	Description	Memo	Category	Amount
		TOTAL Balance Forward			-7,488.32
		OVERALL TOTAL			-4,231.84

REPORT ON THE ACCOUNTS OF CRCNA XVIII

April 16, 2005

At the March 13, 2005 meeting of the CRSC, the CRCNA XIX Chair, Neal H., reported that the CRCNA XVIII bank statements and the CRCNA XVIII books, which had been maintained using Quicken Basic, did not balance. He stated that, as a result, he did not have confidence in any of the figures as a base from which to initiate CRCNA XIX program activities and requested that there be an examination of the books.

The CRSC directed the Treasurers of the CRSC and CRCNA XIX to jointly conduct a detailed examination of the bank account and all of the related records to determine the true figures related to CRCNA XVIII and the resulting profit or loss amount, including the identification of the funds reserved and carried forward from the Newcomer Fund.

Bank statements, checkbook stubs, paid and voided checks, deposit slips, hand-counting cash-and-check-tally sheets and entries to the Quicken Basic program were all reviewed and examined in detail.

The examination revealed:

- (1) \$1,362.00 in income and \$2,318.03 in expenditures were inadvertently omitted from the Quicken books;
- (2) A deposit (income) of \$692.92 was erroneously recorded as an expenditure;
- (3) A voided check in the amount of \$100.00 continued to be carried in Quicken as an expenditure;
- (4) A \$3.00 Analysis Service Charge by U. S. Bank was not recorded in Quicken;
- (5) A returned (bad) check for \$46.00 and six refunds totaling \$130.00 were carried as expenses rather than as reductions to income; and
- (6) Interest earned from January through April 2004 (\$0.63) was not posted to Quicken.

To clarify any misunderstandings, we conclude that there were absolutely no instances of improprieties or misuse of funds; rather we found some posting errors as noted above. Following the entry of the above noted corrections and omissions, the bank statements and the Quicken-based CRCNA XVIII books fully, completely and exactly reconcile to each other.

Report on the Accounts of CRCNA XVIII - April 16, 2005

The summary of income, expenditures and profit for CRCNA XVIII is as follows:

	<u>General Operations</u>	<u>Fund</u>	Newcomer <u>TOTALS</u>
Starting Balance*	\$5,000.00	\$0.00	\$5,000.00

Income	\$31,863.52	\$824.00	\$32,687.52
Expenditures	(\$31,473.96)	(\$575.00)	(\$32,048.96)
Ending Balance	\$5,389.56	\$249.00	\$5,638.56
Seed Money	(\$5,000.00)	----	(\$5,000.00)
Holdover to CRCNA XIX	----	\$249.00	(\$249.00)
Profit to CRSC	\$389.56	----	\$389.56

*Seed Money from CRSC

An overview of CRCNA XVIII financial activities, by subcommittee, was developed by using a combination of notations on check stubs and deposit slips and records, Quicken Basic notes, and occasional narrative and financial reports produced by various subcommittees for CRCNA XVIII internal use throughout the year.

That overview, entitled CRCNA XVIII - UNIFIED BUDGET & FINANCIAL REPORT, is attached to this report. It should be noted, however, that while the total bottom line numbers are correct, some figures shown for the individual subcommittees are the result of a somewhat subjective (but generally “educated”) assignment of income or expenses to the proper subcommittee. This is due to the absence of detailed documentation which would have clearly shown which subcommittee was the one to have either brought in or spent the amounts in question. For example, we know that certain hotel expenses which were part of the Fundraising & Entertainment operations were paid in a check to the hotel which was made up mainly of Hotel & Hospitality expenses. We can not find the documentation that would allow that amount to be segregated and charged to Fundraising & Entertainment. It is, therefore, recorded and reported as an expenditure, in total, of the Hotel & Hospitality subcommittee. This being the case in more than one instance, those who might be tempted to use this report for subcommittee planning purposes are advised to use caution.

Respectfully Submitted --- In Loving Service,

Steven K.
CRSC Treasurer

Alan S.
CRCNA XIX Treasurer

CRCNA XVIII - UNIFIED BUDGET & FINANCIAL REPORT

April 16, 2005

<u>SUBCOMMITTEE</u>	<u>INCOME</u>			<u>EXPENDITURES</u>		
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Administration**	\$5,000.00 **	\$5,002.80	\$2.80	\$1,250.00	\$1,175.74	\$74.26
Fundraising & Entertainment	\$6,100.12	\$4,272.70	(\$1,827.42)	\$3,825.00	\$3,642.07	\$182.93
Hospitals & Institutions	\$0.00	\$0.00	\$0.00	\$800.00	\$787.71	\$12.29
Hotel & Hospitality	\$7,350.00	\$0.00	(\$7,350.00)	\$7,500.00	\$12,870.23	(\$5,370.23)
Information & Web	\$0.00	\$0.00	\$0.00	\$302.00	\$79.50	\$222.50
Merchandise	\$10,328.00	\$11,036.10	\$708.10	\$4,355.00	\$6,914.23	(\$2,559.23)
Print & Display	\$0.00	\$0.00	\$0.00	\$1,250.00	\$2,034.44	(\$784.44)
Program	\$0.00	\$692.92	\$692.92	\$2,282.50	\$753.29	\$1,529.21
Registration	\$11,450.00	\$15,859.00	\$4,409.00	\$5,353.00	\$3,216.75	\$2,136.25
Newcomer Fund	\$0.00	\$824.00	\$824.00	\$0.00	\$575.00	(\$575.00)
<u>TOTALS</u>	<u>\$40,228.12</u>	<u>\$37,687.52</u>	<u>(\$2,540.60)</u>	<u>\$26,917.50</u>	<u>\$32,048.96</u>	<u>(\$5,131.46)</u>

Gross Profit - Actual	\$5,638.56		
Less Unspent Newcomer Funds	\$249.00	NET PROFIT TO CRSC	\$389.56
Less CRSC "Seed" Money **	<u>\$5,000.00</u>		

CRSC TREASURER'S ANNUAL FINANCIAL REPORT

4/17/2004 - 4/30/2005

Opening Balance - April 17, 2004

\$7,059.79

Receipts:

	\$	292.12	
Boulder Area			
	\$	2,990.00	
Mile High Area			
Mountain West Area			
Off The Wall Area			
	\$	400.00	
Pikes Peak Area			
	\$	50.00	
Serenity Unlimited Area			
Southern Area			
	\$	83.50	
Golden Group			
	\$	30.55	
Road to Golden Recovery Group			
	\$	200.00	
Aspen Group			
	\$	53.18	
Clean and Serene Group			
	\$	9.42	
Really Last Chance group			
Total Receipts			\$ 4,108.77

Expenses:

Date Check #

Regional Expenses:

	\$	195.33	
Linda Lundgren - Regional Assembly	4/17/2004	188	
	\$	130.29	
Jim Hall - CRCNA Hotel	4/17/2004	189	
	\$	82.68	
Ryan Christoff - Photocopies	4/17/2004	190	

Knights of Columbus - July Regional Assembly	4/17/2004	191	\$	100.00
Knights of Columbus - July Regional Assembly	5/16/2004	193	\$	100.00
Courtyard by Marriott - September CRSC Meeting	5/16/2004	194	\$	100.00
Linda Lundgren - Photocopies CRSC	7/11/2004	195	\$	212.39
Public Storage - Regional Storage Space	11/14/2004	200	\$	504.00
Holiday Inn - January CRSC Meeting	11/14/2004	202	\$	133.07
Neal Helman - CRSC PO Box Rental (6 months)	1/9/2005	204	\$	34.00
Torri Fullwood - CRSC Supplies	1/9/2005	205	\$	68.36
Don Tillman - Rocky Mountain Forum	1/9/2005	206	\$	50.04
USPS - CRSC PO Box Rental (6 months)	3/13/2005	208	\$	34.00
Holiday Inn - April CRSC Assembly	3/13/2005	211	\$	436.53
Quality Inn - September CRSC Meeting	3/13/2005	212	\$	<u>50.00</u>
Total Regional Expenses:			\$	2,230.69
NAWS Donations:				
NAWS - Donation	7/11/2004	195	\$	1,000.00
NAWS - Donation	9/12/2004	199	\$	1,000.00
NAWS - Donation	3/28/2005	214	\$	<u>500.00</u>
Total Naws Donations:			\$	2,500.00
H & I Expenses:				
WSO - Boulder H&I Literature	5/16/2004	192	\$	248.57
WSO - Limon Correctional Facility Literature	9/12/2004	197	\$	37.50
WSO - Mile High Area H&I Literature	9/12/2004	198	\$	1,668.60
WSO - Pikes Peak Area H&I Literature	1/9/2005	207	\$	1,035.60

WSO - H&I Literature	3/13/2005	209	\$ 74.90
WSO - H&I Literature	3/13/2005	210	\$ 28.60
			<u>\$ 388.91</u>
WSO - Serenity Unlimited H&I Literature	3/28/2005	213	\$ 3,482.68
Total H&I Expenses:			
Total Expenses:			\$ (8,213.37)
Other Item: Voided Check			<u>\$ 11.06</u>
Ending Balance:			\$ 2,966.25

Steve K, CRSC Treasurer

CRSC TREASURER'S REPORT

30-Apr-05

Opening Balance - March 13, 2005

\$3,181.64

Expenses:

Amount

Check #

USPS - PO Box - July-December, 2005

\$34.00

208

WSO - Literature for March CRSC Meeting	\$74.90
209	
WSO - Literature for May CRSC Meeting	\$28.60
210	
Holiday Inn - April Regional Assembly	\$436.53
211	
Quality Inn - September CRSC Meeting	\$50.00
212	
WSO - Serenity Unlimited H&I Literature	\$388.91
213	
NAWS - CRSCNA Donation	\$500.00
214	

Receipts:

Check #

Amount

YTD '04

Boulder Area	\$110.00
2096	\$292.12
Mile High Area	\$915.00
1663 & 1676	\$2,915.00

Mountain West Area

Off The Wall Area

Pikes Peak Area

\$200.00

Serenity Unlimited Area

\$50.00

1030

\$50.00

Golden Group

\$12.00

1682

\$37.00

Southern Area

Road to Golden Recovery Group

\$10.55

19292

\$10.55

Aspen Group

\$200.00

1032

\$200.00

Total Receipts

\$1,297.55

\$3,694.12

Total Expenses

\$1,512.94

Ending Balance - March 13, 2005

\$2,966.25

Opening Balance - April 30, 2005

\$2,966.25

Steve K, CRSC Treasurer

RMF Chair- Website address: **www.rmfn.org**. Check out message board and meet members of the Rocky Mountain Forum.

CRCNA presentation of proposed guideline changes - **Vote in July Regional Assembly**

Old Business:

Proposal #1: To move the July Regional Assembly (with exception to 2005) to the third weekend of July for convenience of all area meetings.

Consensus reached.

Proposal #2: To approve the Outreach guidelines to be added to the CRSC guidelines.
Consensus reached.

Proposal #3: Establish a ceiling amount of \$5000.00. Any amount above \$5000.00, after all receipts have cleared CRSC's bank, will automatically be sent to NA World Services.
Consensus reached.

New Business:

Nominations and Elections:

CRSC Chair: Torri F. - nominated and accepted - elected!!!!

CRSC Vice Chair: Steve K. - nominated and declined; Rob L. - nominated and declined; Earl H. - nominated and accepted - elected!!!!

CRSC Treasurer: Rob L. - nominated and declined; Steve K. - nominated and accepted; Brad K. - nominated and accepted then declined - Steve K. - elected!!!!

CRSC Secretary: Brenda E. - nominated and accepted - elected!!!!

CRSC Webservant: Don T. - nominated and accepted - elected!!!!

CRSC H&I Chair: Vicky K. - nominated and accepted; Shelly V. - nominated and accepted; Jason H. - nominated and declined - Shelly V. - elected!!!!

CRSC PI Chair: Dave A. - nominated and declined; Mary Kay A. - nominated and declined; Vicky K. - nominated and accepted; Brad K. - nominated and accepted - Brad K. - elected!!!!

Ideas for Regional Service Workshops:

Unity, area service work, Traditions, how to do workshops, and group inventories. - Serenity Unlimited Area

CAR, GSR training, and why attend Regional Assembly - Mile High Area

All service positions needed - Mountain High Area

Getting addicts into service - Of The Wall Area

Open Discussion:

Discussion on whether the CRSC H&I and PI chairs need to be standing subcommittees of the Region. Is the need out in the region to sustain these standing subcommittees? Go back to resource positions for H&I and PI. Decided to have standing subcommittees and positions were filled.

Infrastructure topic - Change the perception of how the trusted servant is perceived. The Region needs to spend more time on this topic. Discussion of infrastructure at the CRCNA convention.

CRSC members attend area meetings and events to show support.

Respect for addicts in service and those who have been in service since its inception in the Colorado Region.

Disbursements: \$1,127.04

Treasurer's Closing Balance : \$ 3,087.99

Donation to NAWS: \$500.00

Ending Balance: \$2,587.89

Adjourn: 4:58pm